

April, 2008

Dear New Students,

Congratulations on your decision to attend St. Olaf College. To prepare for your arrival on campus, we need some information regarding your housing preferences.

You have either filled out your *Housing Preference Card* on line or you are planning to do so very soon. This card is your chance to tell us about yourself: what time you go to bed, your musical tastes, where you would like to live, etc. In order for us to make the best possible assignment for you, please provide us with as much information as you can. Every effort will be made to honor your requests. The date you make your first reservation payment (\$300) to the college may effect your housing assignment. If you have a preferred roommate, provide the name of this person in the space provided on the card or in a letter before the start of the new student pairing process. It is important that both you and your roommate make this written request to live together. Please address any other special requests (e.g., health needs, etc.) to me in writing as soon as possible.

All of the residence halls are coeducational. Enclosed you will find a copy of *The Residence Halls of St. Olaf College*. This brochure will give you a brief description of our facilities and information about options such as quiet floors. Specific information about Residence Life at St. Olaf can also be found on the internet at <http://www.stolaf.edu/stulife/reslife>. Students admitted to one of the conversation programs are housed in specific halls based on the program. In these cases students will automatically be housed in the specific hall associated with the program and not necessarily their first housing choice.

Housing assignments are made on a continuing basis beginning in June. Although residence hall choice is considered our goal is to get a student into one of their choices not their first choice. Roommate compatibility is more important than hall preference. In accordance with the college's nondiscrimination policy, housing assignments are made without regard to a student's race. You will receive your roommate information and your room and hall assignment by the end of July.

Again, congratulations on your decision to attend St. Olaf College. If you have any questions concerning housing, please feel free to contact the Residence Life Office at reslife@stolaf.edu or (507) 786-3011. We look forward to your arrival on campus on August 30, 2008

Sincerely,



Pamela McDowell
Associate Dean of Students Director of Residence Life

College Breaks and Housing Information

Residence Life Office • 507-786-3011 • reslife@stolaf.edu

COLLEGE BREAKS:

Residence halls are open on the following breaks. Student meal plans do not carry into break times. There are options to buy meals on campus.

Fall Break	Friday, October 10 at 4 p.m. - Wednesday, October 15 (<i>no night classes</i>)
Thanksgiving Break	Tuesday, November 25 at 4 p.m. - Sunday, November 30
Interim Break	Friday, January 30 at 4 p.m. - Sunday, February 8 (<i>Classes begin 2/9</i>)
Easter Break	Thursday, April 9 at 10 p.m. - Sunday, April 12 (<i>Classes begin 4/13</i>)
End-of-Year Closing	Thursday, May 21 at 10 a.m. for non-seniors Monday, May 25 at 11 a.m. for seniors

Residence halls close during Christmas and Spring Breaks. If you are far away from home or have an academic or work commitment that requires you to stay in Northfield during one or both of these times, you should make plans now for alternative non-college housing and transportation.

Christmas Break	Thursday, December 18 at 10:00 a.m. – Sunday, January 4 at noon (<i>Classes begin 1/5</i>)
Spring Break	Saturday, March 21, 10:00 a.m. - Sunday, March 29 at noon (<i>Classes begin 3/30</i>)

FUTURE OPENING DATES:

Below are the dates the residence halls open for returning students (sophomores, juniors, and seniors) for upcoming years. It is on these dates that students may move in for the fall.

2009-2010	September 7 – 8, 2009	Classes begin September 9, 2009
2010-2011*	September 6 – 7, 2010	Classes begin September 8, 2010
2011-2012*	September 5 – 6, 2011	Classes begin September 7, 2011

*These are the anticipated dates – final approval of the dates will not happen until early 2009.

What Should I Bring to College?

Residence Life Office • 507-786-3011 • reslife@stolaf.edu

Now that you have decided where you are going to college you might want to begin planning on what you will need to bring in the fall. Below is a list of items that we suggest you bring to campus. Remember the things you bring in the fall you will need to bring home in the spring. To help, we do provide storage space for sealed boxes in the residence halls and limited summer storage space for carpet and some furniture.

Linen (*mattresses are twin extra long—36" x 80"*)

Pillow

Blankets

Bedspread/comforter

Bathroom bucket (*to transport things to and from the bathroom*)

Towels

Bathrobe

Laundry bag/basket, detergent, and iron (*ironing boards are available in laundry rooms*)

Power strip (*preferably one with surge protection*)

Key chain

Waste basket

Book bag

Plate, silverware, etc. (*for when you prepare meals in your hall kitchen*)

Desk lamp

Alarm clock

Insurance Information

You may rent or bring your own small refrigerator. We permit one refrigerator for every three students living in a room. Maximum size allowed is 4.6 cubic feet. Information about refrigerator rental is included on page 6 of this section.

Things Not to Bring: Halogen lamps, candles, microwaves, hot plates or other cooking appliances. *Coffeepots with automatic shut-off are permitted.*

Residence hall rooms are equipped with twin beds, mattresses, mattress pads, dressers, study desks and chairs, and neutral-colored draperies. If you are considering bringing personal furniture, please keep in mind that all college owned furniture in your room upon check-in must remain in the room throughout the entire year.

Welcome to St. Olaf ... if you have any questions about what to bring or campus housing questions in general, contact the Residence Life Office at 507-786-3011, or contact the Director of Residence Life at reslife@stolaf.edu.

General Residence Hall Information

Residence Life Office • 507-786-3011 • reslife@stolaf.edu

The Residence Life Program at St. Olaf fosters the development of community within the residence halls, honor houses and across campus. As a residential college, we require that all full-time students reside in college-owned housing as far as accommodations permit. Our co-ed halls house men and women on separate floors or corridors. First-year students may choose to live in one of the three first-year-only halls or in Hill/Kitt or Mohn Halls, where upper-class and first-year students reside on separate floors.

Our student rooms are equipped with extra long twin beds. The beds have frames that raise the mattress creating a loft or bunked bed if desired. Rooms have a closet, dresser, desk, and chair for each student in the room. All student rooms have computer network hookups (wireless and hard wired) that offer access to the Internet and e-mail. Each residence hall has a formal lounge, piano, recreation room, computer room, laundry facilities, kitchen and vending machines.

In addition to traditional residence halls, upper-class students have the option of residing in one of our seventeen honor houses located on the periphery of the campus. Ten houses participate in service projects associated with volunteer organizations in the Northfield and St. Olaf communities. Six houses provide a unique environment to students studying foreign languages. Residents in the language houses speak the language their house represents: Asian Languages, French, German, Norwegian, Russian and Spanish.

First-Year Residence Halls

Ellingson Hall

Ellingson Hall, housing 198 students, is a four-story building that serves as one of the central locations for students in the Great Conversation program. This setting provides an intellectual atmosphere as well as an excellent chance for socialization and the development of a core group of friends. Great Con students represent about one-quarter of Ellingson residents and typically room with students who are not in the program.

Hoyme Hall

Hoyme Hall is a four-story structure housing 210 students. Hoyme is noted for its bay windows, friendly hallways, and its location adjacent to the tennis courts. The main lounge provides a striking view of the surrounding countryside as well as a wonderful space for studying and socializing. American Conversations program students will be housed in this hall for next year.

Kildahl Hall

Kildahl Hall offers a friendly, comfortable atmosphere for 168 students. The main lounge serves as the center of community, offering many activities and late night conversations around the fireplace. Kildahl is equipped with lofted beds in the rooms, and provides a strong community filled with fellowship and spirit, which is ideal for studying and socializing. One of the Great Conversation programs is housed in Kildahl. Great Con students represent about one-quarter of Kildahl residents and typically room with students who are not in the program.

Mohn Hall

One of the two towers on campus, Mohn is a ten-story residence hall housing 307 students. The hall, which traditionally houses first-year and sophomore students by floor, offers a main lounge, a recreational room, and a piano room. The circular arrangement of the corridor creates a strong community atmosphere.

Kittelsby Hall

Kittelsby Hall houses 193 students in large double and triple person rooms. Connected to Hilleboe Hall by a common entrance, “Kitt” offers large double rooms. Hill/Kitt Hall’s location on the southwest corner of campus provides a beautiful view of Norway Valley. Its connection to “Hill” (upper-class) gives Hill/Kitt a unique and exciting balance between new energy and experienced leadership.

General Residence Hall Information, continued

Upper-Class Residence Halls

Hilleboe Hall

Connected to Kittelsby Hall by a common entrance, Hilleboe houses 117 students. The combination of “Hill” (upper-class) and “Kitt” (first-year) Halls provides a unique and exciting balance between new energy and experienced leadership. The Hilleboe Chapel on third floor offers a place for quiet meditation. Hilleboe’s large rooms include a sink and beds that may be lofted, bunked or arranged regular twin style.

Larson Hall

Larson Hall houses 307 students. Students have the opportunity to live and learn with students from around the world. A feature of Larson is its Coffeehouse, which provides a place for students to demonstrate their talent and others to enjoy it over a warm cup of coffee. The circular arrangement of the floor creates a strong community.

Mellby Hall

Mellby Hall houses 190 students in a warm and comfortable atmosphere. Mellby is the oldest hall on campus and its historic appeal truly stands out. It features a kitchen, TV lounge, computer facilities and an old fashioned, comfortable main lounge with fireplace.

Mohn Hall

One of the two towers on campus, Mohn is a ten-story residence hall housing 307 students. The hall, which traditionally houses first-year and sophomore students by floor, offers a main lounge, a recreational room, and a piano room. The circular arrangement of the corridor creates a strong community atmosphere.

Rand Hall

Rand Hall is uniquely designed. Built into the side of Manitou Heights, it houses 243 students. A variety of living options are available in Rand including single, double, and quad occupancy rooms. Suites are designed with individual and shared bathrooms. The hillside location offers a beautiful view of the woods and surrounding fields.

Thorson Hall

Thorson Hall is a beautiful building housing 235 students. It offers a spacious back yard with a patio and provides a striking view of the Northfield community. It has several features, most notably its spacious lounge that is a favorite study and conversation spot.

Ytterboe Hall

The newest residence hall on campus, Ytterboe Hall houses 402 students in suites of four to ten residents. Each suite (or pod) consists of single and double rooms arranged around a common living area. This hall features study lounges, computer facilities, sinks in the rooms, and music practice rooms.

Residence Life Staff

Area Coordinators - Live-in professionals committed to the concept that students should have the opportunity for growth and development outside the classroom. Area coordinators are an integral part of this learning experience, serving as a resource, role model, and leader in the residence halls.

Student Hall Coordinators - Returning student staff members who have been selected to have more administrative and leadership responsibility within the residence hall.

Resident Assistants (RAs) - Current junior or senior students who have been selected to serve as leaders, role models and campus resources for a floor of upper-class students.

Junior Counselors (JCs) - Current junior students selected to serve as mentors for a corridor of first year students. The JC position is designed to help provide first-year students with a successful transition into St. Olaf College.

Motor Vehicle Policy

Parking Office • 507-786-2972 • reslife@stolaf.edu

Students shall be aware of and adhere to the entire St. Olaf Motor Vehicle Policy. The St. Olaf campus is a residential campus and, as such, the number of student parking permits issued is limited. Subject to the availability of parking spaces, students with documented and verifiable commuter, academic, medical or work-related needs will be allowed to maintain a car on campus. In most cases, first-year students will be expected to work on campus and will not qualify for a work-related permit. Due to space limitations, only one student permit can be issued per family. Only two (2) permits per Honor/Language house will be issued for purposes of Honor or Language house projects. Student vehicles parked in a reserved, no parking, fire lane or faculty & staff lot space may be cited a second time if parked overnight. Students are considered to be St. Olaf College students whether they are registered for on-campus course work or off-campus programs through St. Olaf College. If you are participating in an off-campus program but plan to spend a short time on campus, a temporary permit must be obtained for that period of time. Registered students are not considered visitors to St. Olaf College.

1. The Motor Vehicle Policy is administered by the Parking Office, located in the lower level of the Administration Building. The office hours are 9:00 am to 3:00 pm Monday through Friday during the academic year. Any questions regarding this policy should be directed to the Parking Office at 507-786- 2972.
2. The Parking Policy is in effect the entire calendar year, 24 hours a day, seven days a week.
3. All motor vehicles including motorcycles, mopeds, and scooters operated on the St. Olaf campus by students, faculty or staff must display a current license plate, be registered with the Parking Office and display a current parking permit. Parking permits issued by the Parking Office are assigned to a specific vehicle and are NOT transferable to another vehicle. If another permit is needed for a different vehicle, please contact the Parking Office for another permit.
4. Campus parking areas are designated by the type of parking permit issued by the Parking Office. Parking areas are assigned to students, faculty/staff and visitors. Vehicles must be parked only in areas designated by the type of parking permit displayed.
5. All drivers of motor vehicles shall operate their vehicle in a responsible manner and adhere to the Motor Vehicle Code for the State of Minnesota. Failure to operate a motor vehicle in a safe and prudent manner will result in revocation or denial of a parking permit.
6. St. Olaf College is a residential campus and, as such, all operators of motor vehicles will give pedestrians the right-of-way on campus. Drivers must obey all traffic control devices and the posted speed limit.
7. Short-term parking (less than 15 minutes) will be permitted in areas not normally designated for parking near residence halls (i.e. fire lanes) for purposes of loading and unloading only. Vehicles parked in these areas must display the emergency flashers and limit parking to 15 minutes. Failure to display the emergency flashers or exceeding 15 minutes will result in the issuance of a parking citation.

VISITOR POLICY

All visitors to St. Olaf should park only in areas designated "Faculty/Staff/Visitor" or "Visitor Only." All visitors to St. Olaf should obtain a visitor parking permit. Visitor permits may be obtained in person in the Parking Office, located in the lower level of the Administration Building, 9:00 am to 3:00 pm Monday through Friday, or by contacting the Public Safety officer on duty at extension 3666 at all other hours. Any campus visitor who receives a parking citation should immediately present the citation to the Parking Office or to the faculty or staff member they were visiting. The faculty or staff member will forward the citation, along with an explanation, to the Parking Office. A vehicle registered in the Parking Office cannot be considered a visitor. Visitor permits will not be issued or given to St. Olaf students.

Refrigerator Rental Information

Collegiate Services offers this refrigerator rental program in partnership with the Office of Residential Life at St. Olaf College. A portion of the rental fee goes to support student programming and other activities.

Rental Rates

3.6 cubic foot \$65 annually/\$40 per semester

Internal freezer space

External dimensions: 18 5/8" W x 33 1/8" H x 19 3/8" D

2.5 cubic foot \$50 annually/\$30 per semester

Internal freezer space

External dimensions: 17 1/2" W x 19 3/4" H x 18" D

In order to make move-in day easier and smoother, all orders need to be placed online. If you do not have Internet access or are otherwise unable to order online, please call our office at 612-716-5827. Please keep in mind almost all of the frequently asked questions are answered on our web site.

Some things to remember when ordering:

1. The student renter needs to complete the order. Part of the online process involves electronically signing a rental contract. (If the student is under the age of 18, a parent/guardian will need to complete the order.)
2. The order processing system will give you the option of paying with a credit card online or mailing a check.

To place your order, go to our web site: www.collegiatefridge.com.

Refrigerator Rental FAQ's:

Q. Is it necessary to reserve a refrigerator during the summer, or can I rent once I get to campus?

A. If you are interested in a refrigerator, we highly recommend pre-registration on-line. Quantities are limited, but you may be able to rent one when you arrive on campus. Because of limited quantities on hand at each campus, it is possible that a refrigerator may be dropped off with you at a later date.

Q. What happens if I change my mind about renting?

A. All monies paid to reserve the unit are refundable if you cancel before the start of the school year. You need to log in to your account on our website and go to the Forms page and fill out a *Cancellation Form*. If you are already on campus, you may visit one of our distribution locations and let us know you would like to cancel. A refund check or credit to your credit card will be generated from our home office. Please allow 4 weeks for processing of your refund - checks will be mailed to your home address.

Q. What happens in the event the refrigerator stops working or is not working to my satisfaction?

A. *Contact us* immediately on-line and we will deliver a replacement unit if necessary.

Q. When and where will my refrigerator be available for pick-up?

A. St Olaf Distribution – Saturday August 30th Kildahl Hall 12:00-1:30 pm; Hoyme Hall 1:30-2:30 pm; Hilleboe/Kittlesby Hall 2:30-3:30 pm and Tuesday, September 2nd Kildahl Hall 9:30-10:30 am; Hoyme Hall 10:30-11:30 am; Hilleboe/Kittlesby Hall 11:30-12:30 pm **Note:** *We are typically not able to provide refrigerators to students who arrive to campus early until the main distribution times.*

Q. When will my refrigerator need to be returned?

A. Return procedures (including dates and times) vary greatly by school. As the end of the spring term approaches, we communicate return information by campus mail, e-mail, and posters in the halls. If you do not see return information within 1 week of the start of spring final exams, please check your school's page under Important Dates on our website or contact us directly.