

# **Academic Computing Policy Board**

## **Meeting of October 7, 2002**

**Present:** Bjorklund, Lembke, McKelvey, Peters  
**Approval of Minutes**

- Minutes from the meeting of 23 September were approved.

### **Announcements**

- Roberta reported on her recent trip to the EduCause conference. Many colleges are cutting their IT budgets. Other hot topics at the conference included privacy issues, the USA Patriot Act and the legal issue of ownership of course materials residing on or produced on college owned computers.
- The web-based course material management system Web-CT is changing its licensing structure. A license for partial service (the license we currently have) will start going for \$7000 per year. A full license will be \$50,000 per year. Saint Olaf's current license extends through the next (03-04) academic year, so these price increases will not immediately affect us, but we will be affected eventually.
- Roberta has applied for a grant (in cooperation with Macalaster) to hold a meeting of the IT Directors from the ACM/GLCA schools to develop strategies to deal with the new licensing plans for web-based course material management software.
- The Mellon Foundation's Open Knowledge Initiative (OKI) is developing standards for "free" modules for course management software.
- New hire Brad Mickelson has begun his duties.
- Dolores Peters reported that RPC wanted our opinion on a minor amendment to our proposed changes in the Faculty Manual. We accepted RPC's changes.

### **Page Limits for Student Printing**

- Brock Metzger took the printing proposal to the Executive Committee of SGA. The EC expressed some concern with the 400 pages per year cutoff for free printing. They felt 400 pages per term might be a better limit.
- Additional conversations will be happening with the EC.
- Duplex v. one-sided printing from student owned computers to public labs will be an issue. Somehow the students will need to get appropriate printer drivers for duplex printing.

- An email on the new printing policy will be sent to faculty to generate discussion on the policy in that community.

### **A/V Charge-Back Policy**

- We will send, to all faculty, an email summarizing the renewed A/V Charge-Back Policy. The message will include a URL for the entire text of the policy.
- The full text of the policy will be sent to AAAs as an attachment to an email message.

### **Obsolete Policies to be Retired**

These policies have been retired because they refer to obsolete practices. Their retirement was unanimously approved by the Board.

- Off campus internet access policy.
- Equipment purchase policy.
- Newsgroup access policy.

### **Privacy of Personal Files**

- The current policy governing the privacy of files was written in 1990. The USA Patriot Act and other legislation have dramatically changed the legal landscape surrounding this issue.
- Any final policy on privacy of personal files will have to go through the academic deans, Human Resources and legal review.
- ACPB should help write and endorse the faculty electronic privacy policy. We should perhaps play the same role with the student privacy policy.
- The current policy states that all computer files are private, but this is not true in practice. Files created by staff members of the college belong to the college. The situation with files created by faculty or students is less clear.
- We will invite representatives from the Dean of the College's Office and from Human Resources to attend an ACPB meeting to help us discuss these privacy issues.
- The ACPB will consider the faculty privacy policy first, working on others after the faculty policy has been proposed.

The next ACPB meeting will be held in two weeks, Monday, October 21st. (NOTE: This has subsequently changed because the 21st is during fall break. Roberta or Dolores will call the next physical gathering of the committee.)

Respectfully submitted,  
Steve McKelvey  
ACPB Member, 2002-03