

Academic Computer Policy Board

Meeting of November 18, 2002

Present: Bjorklund, Lembke, McKelvey, Peters
Approval of Minutes

- Minutes of 4 November 2002 were approved as amended.

Announcements

- Roberta took the opportunity of the campus visit by the Mellon reviewers to ask Nancy Millichap to identify specific IIT issues that may have emerged during this review.
- Roberta's offer to Department Chairs re: meeting with departments to speak on IIT resources and services
 - 9 or 10 visits have been scheduled before 10 December; Roberta is currently booking for January.
 - Typical visits to the departments include
 - Coverage of core items: course directories, remote access to files on Sven & Brit, storage of personal files, the I-Plan-It calendar;
 - Issues specific to the department;
 - Q & A.
- Roberta distributed for future reference a copy of a student report sent to the Regents on "Internet Connection and Use."

Fall Computing Requests

- Faculty/Staff: Roberta distributed to the Board for review and approval a print-out of recommended actions in response to the Fall round of computer requests. The number of requests was somewhat lower this year. Roberta reviewed basic guidelines:
 - This year's PC standard: 1.8 GHz, Pentium, 17" flat screen (not panel); Mac standard: 15" LCD iMac superdrive.
 - Zip drives only upon request since the College is moving toward RW/CDs.
 - Laptops not typically approved because of replacement costs.
- Departmental Labs: The Board also approved recommended actions for these requests.
- Procedure: Roberta will now send letters to department chairs and then to individual faculty who submitted requests, explaining how new

machines are equipped, installation guidelines, and what those receiving new computers should do to facilitate installation.

Respectfully submitted,
Dolores Peters
Secretary, pro tem