

Academic Computer Policy Board

Meeting of March 20, 2002

Present: Bob Jacobel, Roberta Lembke, Dolores Peters, Barbara Reed

The first item of business was a discussion of impending cuts in the IIT operating budget for FY-03 and the following year. Roberta had distributed a summary sheet and attached details assuming a 15% overall reduction. Because of required increases in the maintenance category, other line items will see substantially more than 15% reductions. The good news is that capital budgets will remain flat.

Departments are encouraged to include necessary software packages as a part of new equipment requests as a way of offsetting the effect of cuts in the operating budget. IIT staff have also put forward a list of cost-saving practices. Discussion focused on the impacts of these cuts on the academic program and their rationale in terms of gains that might be made in other areas of the college budget.

Second was a review of official college mail list aliases, a topic the committee has discussed numerous times in recent years. Roberta had distributed a list of campus e-mail aliases and a suggested a policy and procedure for creating and maintaining these lists that should ensure better fairness and uniformity across the campus. Under this set of rules, department mailing aliases [xxx-dept] will be generated in the Provost's Office and will include only teaching faculty and the department AAA's. The stolaf-faculty alias will be generated automatically from these department lists. Program aliases will still need to be maintained by program directors because they include both faculty with FTE in a particular program as well as those who teach courses central to the program offered by other departments. The Policy Board passed a motion to forward to the Vice Provost its recommendations for revised procedures for the creation and maintenance of these lists. This affirms similar recommendations made by the Board in previous years.

Roberta distributed a draft of an Administrative Data Access Policy, the first the college has considered. Issues relate to how the college shares data both internally and with outside agencies. The policy issues addressed by the draft relate to restricting data access and sharing, particularly with agencies outside the college, and were well received by committee members. A final version of the data policy will be presented to the administration after further review.

Roberta briefly introduced issues that have arisen over college-owned computers of faculty on leave and their replacements occupying those faculty offices. We will address this issue further at the next meeting, Wednesday, April 3 at 3:30.

Meeting was adjourned for a short tour of the new IIT spaces.

Respectfully Submitted - Bob Jacobel 3/20/2002