

## **Academic Computer Policy Board**

### **Meeting of April 3, 2002**

**Present:** Bob Jacobel, Roberta Lembke, Dolores Peters, Barbara Reed, Arnie Ostebee and Tony Skalski

Minutes from the March 20 meeting were approved with rewording of the motion passed in paragraph two about college mail lists: "The Policy Board passed a motion to forward to the Vice Provost its recommendations for revised procedures for the creation and maintenance of these lists."

Arnie Ostebee, Vice Provost, was present for further discussion about refinements to the Board recommendations on the membership and maintenance of official college mail lists. The group decided that AAA's need not be included in the stolaf-faculty list if they were part of official department lists maintained in the Dean's Office. We also recommended that lists for AAA's and AA's be kept by the Dean's Office and Human Resources respectively for use in official correspondence. Program lists are generated by program directors and may include staff in addition to faculty as necessary. Finally, lists for the five Faculties now existant at the college are created and maintained in the Dean's Office and should be included in this document.

The committee will forward its recommendation for these lists to the Vice Provost who will circulate it within the administration prior to a general announcement to the campus later in April.

Tony Skalski was present to discuss ZenWorks, a network package which will allow staff to assist users with problems remotely in much the same way the UNIX network operates currently. Discussion focused on implementation and privacy issues. Trials with public computers have been successful and it appears that the package could improve efficiency for ACC staff to solve a number of problems. The package allows users to "permit" remote access (or not) and thus to be aware when staff have access to their machines. Board members agreed to act as "beta testers" for additional trials of the software with an eye toward full implementation next academic year.

Roberta reported on the status of computing requests due April 1. She is now in the process of obtaining quotes. These requests will be discussed at the next meeting, April 17, at 3:30.