

ACPB Meeting Minutes

5 April 2004

Present: Lembke, McKelvey, Peters. **Guests:** none.

Approval of Prior Minutes

The minutes of the March 15, 2004 meeting of the ACPB were approved with corrections.

Announcements

- The use of human moderators to St. Olaf based email lists will now be encouraged after a Saint Olaf email list was inadvertently used to spread a new virus to many users on and off campus. This was possible because the virus was spread during the hours between the introduction of the virus and the updating of antivirus software allowing the automatic detection of the virus. Presently, an email list owner who wants to moderate the list must initiate a call to IIT. Under the new system, the owner of an email list will be able to choose moderation by a single click on the screen that creates the email list.
- Academic department hardware requests are in. Not all departments made requests. Departments whose requests were submitted by the deadline will get automatic priority.
- IIT utilizes an informal 24 hour on-call system to address system crashes which occur outside business hours. A computer program monitors all the servers on a regular basis and if it detects a server crash, a telephone page is generated. The degree of the response is related to the degree of the problem, including which machine has crashed and that time of day. The rebooting of a server requires a trip to campus by IIT personnel. For certain servers, only certain personnel have the necessary skills to handle the reboot.

Discussion

The crafting of the upcoming on-line faculty technology survey continued.

Respectfully submitted,

Steve McKelvey
Acting Secretary