

Academic Computing Policy Board

Meeting of September 23, 2002

Present: Bjorklund, Lembke, McKelvey, Peters

Approval of Minutes

- Minutes from the meeting of 16 September were approved with amendment.

Announcements

- RPC will consider ACPB's proposed revisions to the Faculty Manual on Wednesday, 25 September.
- Roberta explained the nature and scope of recent system glitches affecting course directories, course enrollment information, and course aliases. All problems have been fixed.
- Computer requests for Fall Semester are due on Halloween.

Page Limits for Student Printing

- Discussion of the topic resumed. The Board reviewed CLAC data on printing charges at member institutions.
- The Board unanimously adopted the following policy: students will be allowed 400 pages/year of free laser printing. If they reach the 400-page limit, students will have the option of buying additional 200-page blocks at \$15.00/block.
- If a student continues excessive printing, it may be necessary to increase incrementally the price of additional blocks.
- This policy will go into effect at some point between Fall Break and 1 January 2003.
- Roberta will circulate for comment by members a revised draft of the letter informing Departments of this policy.

A/V Charge-Back Policy

- The statement before the Board represents no change in policy; rather, current practice has been put in writing.
- For clarity and effective management, a request is considered to be "course-related" when it is attached to a course number.
- Members raised concerns about charging faculty for equipment needed for preliminary research (i.e, work necessary to develop a project to a point where a request for formal funding can be made). The Board

asked Roberta to check with David Schodt to see if faculty in such a situation might be eligible for CILA funding.

- Roberta will circulate for comment by members a revised draft of the policy statement.

Communication with Faculty

- Members discussed ways in which information useful for greater faculty understanding of IIT services and resources might best be communicated. At ACPB's request, Roberta agreed to contact department chairs about topics of special relevance to their faculty and to offer to visit departments for either specific purposes or for general Q & A about IIT.
- ACPB also requested that Roberta periodically email the faculty about relevant IIT topics or issues.

Respectfully submitted,
Dolores Peters
ACPB Chair, 2002-03