

# Admissions, Retention and Financial Aid Committee (ARFAC)

Meeting of 04 May 2004

Present: Laurel Carrington, Paul Jackson, Beth Christensen, Katherine Ruby, Kurt Anderson, William Green, Rachel Erickson (student), Jan McDaniel (VP College Relations), James Wickenden (Wickenden Associates).

1. Met with James Wickenden, consultant for the upcoming search for a Vice President/Dean of Admissions and Financial Aid. ([www.wickenden.com/about.htm](http://www.wickenden.com/about.htm))

**Objective:** To gather information from a variety of campus sources concerned with admissions and financial aid. Information will be compiled into a paper that will be written by Wickenden Associates and presented to President Thomforde. The paper is to be used as a guideline for the search process and in describing the VP position.

- Committee discussed a wide variety of topics, successes and concerns associated with the VP position, the processes of admissions/financial aid, the role of ARFAC, and linkage of activities with the larger campus community.
2. Briefly discussed search process and anticipated role of ARFAC
    - Email James Wickenden ([jwickenden@wickenden.com](mailto:jwickenden@wickenden.com)) with names of possible VP candidates.
    - Search committee will discuss candidates with ARFAC and the regents committee
    - ARFAC will assist in identifying and interviewing candidates.
    - The three committees (Search, Regents, ARFAC) will find a time to get together and share in the work.
    - Some questions exist about the structure of the Admissions office – there is possibilities that through conversations and the guidelines paper that a change could occur.
  3. Next Meeting will be scheduled for at the beginning of the next academic year or earlier if necessitated by the VP search process.

Respectfully submitted,

Paul Jackson