

Curriculum and Educational Policies Committee

Meeting of October 3, 2001

Present: David Booth, David Lesniaski, Steve Soderlind, Paul Zorn, Ellen Osthus, Margaret O'Leary, Gerald Hoekstra

1. Minutes from 8/28/01 were approved.
2. Course approval process for courses that have lapsed.

The issue: Currently a course is dropped from the catalog if it have not been taught during the preceding four years, and its approval lapses also. Once a course has lapsed, it can only be reinstated by going through the entire approval process again. Should there be a simpler process for reinstating courses that were once approved by the faculty, or should they be required go though the whole procedure again?

The committee decided that:

a. Courses that have not been taught during the last four years will continue to be dropped from the catalog, but we will develop a simplified process by which a chair could get a course reinstated. This would involve addressing only some of the questions of the course approval form that seem pertinent, such as the following:

Is the course substantially the same as the one approved and offered earlier?

What effect will the reinstatement of this course have on department staffing?

What effect will the course have on department offerings? Will other courses be dropped or offered less often?

b. Courses that have not been taught during the previous eight years will lose their validity must go through the entire approval process again. At Booth's suggestion the committee asked the Chair to put together a Course Reinstatement form for consideration by the committee.

3. Ellen reported that she is still looking for another student member to serve on CEPC, since the one she had lined up is now unable to do it.
4. David requested that CEPC meet next week to consider proposals for new interim courses. David will send cover sheets for each course to CEPC members.

Next meeting Oct. 10.

Respectfully submitted,
Gerald Hoekstra
Secrétaire du jour