

CEPC Minutes 12-11-97

PRESENT: Titus, Walczak, Barnett, Hacker-Daniels, Emery, Pence, Grasso, Wilson, Cambray, Lesniaski.

The meeting began at 3:37.

1. APPROVED Dec. 4, 1997 minutes.

2. Foreign Language Subcommittee--Student Petitions. CEPC considered two student petitions for foreign language requirement waivers. Following the recommendations of the Subcommittee, as explained in two letters by Subcommittee Chair Steve Reece, CEPC voted to DENY the first student petition (Reece letter 11/24/97) and APPROVE the second (Reece letter 12/10/97).

3. Catalog Copy Revision Letter. Discussed a draft of a letter to be sent by the Registrar and CEPC to all Department Chairs and Program Directors. The intent, as discussed in previous meetings, is to produce a more user-friendly catalog that is also more uniform in format and style. Members discussed the extent to which departments and programs should revise not just their major/ program descriptions, but all their course descriptions as well. The letter was APPROVED, with the addition of word limits to course descriptions.

4. Three-Year Course Rotation. Mary Walczak, Chair of the New Course Subcommittee, alerted CEPC to possible problems that might occur when courses students needed for majors or graduation were only offered in a three year rotation. While three-year rotations are not necessarily bad, depending upon the course and the context, staffing reductions may force departments to offer essential courses less frequently, creating hardships for students.

5. Clarification of the CEPC--Dean's Council Relationship. Chair David Emery summarized a conversation he had with the Dean on this matter. Course proposals do NOT have to go through the DC, which is not a statutory body. The DC will not approve or disapprove courses or curricular changes but will provide feedback to conversations that should include departments and faculties.

6. Teacher Education Subcommittee. Mary Titus, outgoing Subcommittee Chair, reported on the subcommittee meeting held the previous day. The Education Department expressed its concern about the problem of staffing low enrollment methods courses necessary for teaching licenses. The Subcommittee outlined a process for creating course sequences to meet the new state licensure requirements. CEPC CONFIRMED the authority of the Teacher Education Subcommittee to serve as a facilitating body in discussions between the Education department and other academic departments involved in the Teacher Education Program.

Meeting adjourned at 4:38.

Respectfully submitted,
Chris Grasso