

## **CEPC Minutes 2-26-98:**

ATTENDING: Emery, Grasso, Walczak, Lesniaski, Pence, Barnett, Daniels  
Guests: Olivia Frey, Jim May

Meeting began: 3:38

1. MINUTES APPROVED for Jan. 8 and Feb. 12, 1998 meetings.

### 2. NEW COURSES

Mary Walczak, Chair of the New Course Subcommittee, and Olivia Frey, Chair of the English Department, informed the committee of the following course renumberings:

- Eng 385 will become 345;
- Eng 387 will become 347.

The English Department will inform the registrar of these changes.

CEPC APPROVED the following courses for consideration by the full faculty at the next faculty meeting (March 10, 1998):

- Eng 2xx: Literary Eras: British
- Eng 240: Literary Eras: American
- Eng 330: Advanced Studies in Literary Eras: British
- Eng 340: Advanced Studies in Literary Eras: American

Olivia Frey explained how these new courses represented consolidations of several older courses, and described how they fit into the English department's recently restructured major, which had moved away from sequential historical surveys of national literatures.

### 3. TERMINATING COURSES AND PROGRAMS

The committee considered the following proposal, offered by Grasso:

1. Courses not offered for three consecutive years shall be removed from the catalog.
2. Courses not taught for ten consecutive years will be considered terminated and cannot be reintroduced without approval by CEPC and the faculty as a new course.
3. When submitting their catalog lists of courses taught at least once in three years, department chairs will submit to the registrar a second list of courses in "reserve"-- courses not currently taught (for staffing or other reasons) but not eliminated.
4. The catalog will include a statement similar to the following: "Departments and programs make every effort to ensure that course lists represent the courses that will be taught in 19xx-19xx [the years covered by the catalog], but reserve the right to offer approved courses not described in this catalog."

The proposal was discussed. Some members were concerned that the ten year reserve period (point #2) was too long. There were also concerns about the language in point #4 and the status of the catalog as a legal contract.

The proposal was TABLED until the next meeting; the Dean indicated that he and the Registrar would investigate the legal issues.

#### 4. REPORT FROM SPECIAL STUDIES: Adrienne Hacker Daniels, Chair

Adrienne reported 5 course proposals for Interim 1999: 1 math, 2 English, 1 music, 1 Social Work. She said that she would circulate catalog statements on e-mail.

#### 5. THE GENERAL EDUCATION SURVEY

The committee discussed the proposed faculty and student surveys about the GE curriculum. Members agreed that the Director of OEIR ought to be involved, and that the survey be conducted electronically to save time. David Lesniaski and Adrienne Daniels agreed to be part of a task force that would design questions; Ryan Barnett agreed to move forward with the student task force. The Dean indicated that even some preliminary information would be helpful in the staff planning process. Chair David Emery agreed to contact GEC Jo Beld on this.

Meeting Adjourned: 4:58