

CEPC MINUTES 4-29-99

Attending: Grasso, Kermott (chair), Hacker Daniels, Emery, Withers (student), Reyerson (student), Pence.

Call to order: 3:35

1. Minutes for Thurs. April 15, 1999 APPROVED.

2. Announcements

Next year's student representative to CEPC will be Amy Mangin.

3. Deadlines for New Courses (David Emery, Chair, New Course Subcommittee)

MOTION: CEPC will not bring proposals for a new semester course to the faculty when the Class/Lab Schedule for the semester in which the course would be taught has already been published.

RATIONALE: The deadlines on catalog copy, which once dictated a schedule for the approval of new courses, have seemingly disappeared. New course proposals are being received daily, in late March, after the Class/Lab Schedule for the fall term has been published. Last December, the faculty approved that had already been enrolled for the spring term. Enrollment in a new course prior to its approval by CEPC and the faculty denigrates the approval process. The proposed motion will allow CEPC to establish meaningful time-lines for the submission and approval of new courses.

APPROVED.

4. Paracollege Evaluation

The Chair reported that Ron Lee was forming a committee on this question, and suggested that Paracollege evaluation be a campus-wide effort next fall. Members raised questions about funds for part-time secretarial work in the summer and for outside evaluation. It was suggested that the Paracollege itself might have some remaining funds that could be used for outside evaluation, and also that this effort might be connected to North Central assessment.

5. Request for Information from Communications/ Theater

Recent Staffing decisions in the Communications/ Theater Department have raised serious concern on campus regarding the ability of that department to meet its curricular obligations. Four full-time FTEs have been terminated within the past year including one tenure-track appointment. There are currently job descriptions for hiring three persons/FTEs in the department for AY 1999-2000, but all appointments are term, and the four FTEs in 1998-1999 apparently will become only one or none by June 1, 2002. None of the curricular obligations of

the Communications/Theater Department have been reduced by CEPC or the Faculty during AY 1998-99:

- there is still a Communications track for the major listed in the Catalog;
- the ORC requirement for General Education is still in effect;
- teaching licensure requirements in Communications Arts/ Literature have been increased in Minnesota to four courses in Communications;
- Communications courses still play a role in several interdisciplinary programs.

It does not appear possible for the Communication/Theater Department to meet its obligations with the current staff plan. Therefore, CEPC requests that representatives from the C/T department attend the first fall CEPC meeting to report on how the department plans to meet or proposes to modify its curricular obligations in AY 2000-2001 and AY 2001-2002.

APPROVED.

6. Business for next year

Dean Pence reported on the progress in conversations with the Mayo Clinic about establishing academic internships. Members agreed that the whole area of academic internships, and CEPC's role in oversight, should be discussed next year.

7. Concluding Remarks

This was the last meeting of the 1998-1999 academic year. Members thanked the student representatives for their contributions.

Adjourned: 4:43

Respectfully Submitted,
Chris Grasso
Secretary, CEPC