

Faculty Development Committee

Meeting of October 30, 2002

Present: Jo Beld, Elizabeth Hutchins, Heather Klopchin, Arnie Ostebee, Karen Sawyer, Kathy Shea

Approval of Minutes

Minutes from the 9 October meeting were approved with corrections.

Grant Writing Workshop

The Committee and participants in the grant writing workshop were pleased with the presentations and response to the workshop. The suggestion was made to consider repeating the workshop before the summer grants are due.

Mellby Lecture

Charles Taliaferro's Mellby lecture is still on schedule for Nov. 14 at 7 p.m. in Holland 501. Refreshments have been ordered, but proofs for the brochures were still not available. Elizabeth volunteered to call Amy Gage to stress the importance of speeding up the process so that all faculty will receive the brochures in their P.O. before the lecture. Kathy will send out email notices about the lecture twice a week. Karen volunteered to introduce the lecture on behalf of the FDC Committee. Rick Fairbanks will introduce Charles.

Reports on Summer Grants

The committee was generally pleased with the reports on summer grants and the activities that the grants generated.

Revisions to the Faculty Manual

Paddy Dale, Director of GFR, made a presentation to the committee, proposing revisions to the Faculty Manual that would include the head of GFR(Government Foundation Relations) as an ex-officio member. Because GFR is now headed by a faculty member, the office has moved out of administration to the faculty. The Director would not be a voting member of the committee because GFR never chooses between individuals. The office helps all candidates and leaves the choice to someone else.

Because of common interests between the committee and GFR, the Director wants to institutionalize the relationship with the committee. One of the goals of GFR is to increase the number of grant proposals submitted and increase the number of successful proposals. Recent successful proposals from the GFR Office include Luce and Freeman Grants to enhance Asian Studies and provide two new faculty positions for the program.

GFR would help inform the FDC Committee of trends in grant funding and would provide administrative assistance to the committee. The office encourages investigation into other ideas such as using student workers to help in proposal development. In turn the Director of GFR could request Agenda items and initiate discussions.

Paddy was thanked for his presentation. The committee will discuss his proposals and get in touch with Paddy.

Released Time Grants

Committee members were reminded to pick up copies of Released Time Grant Proposals in the Dean's office and review them before our next meeting on Nov. 6.

Respectfully Submitted,
Kathy Shea, Acting Secretary FDC