

## **Faculty Development Committee Meeting Minutes November 21, 2003**

**Present:** Kathy Shea (Chair), Martin Hodel, Kris MacPherson, Karen Marsalek, and Paddy Dale

**Absent:** Bill Thornton, Arnie Ostebee, and David Schodt

### **Approval of Minutes**

The committee will approve the previous meetings minutes at the Dec. 5 meeting.

### **Grant Funds**

Laurel Carrington had inquired whether it was too late to submit receipts for her summer award. Karen M. will let Laurel know that she has until April 1 to submit the receipts.

### **Mellby Lecture**

- David Wee sent the committee a card expressing his gratitude for the opportunity and the committee's support.
- All committee members were commended for collaborative effort in publicizing the event.
- The brochures for the lecture contained a list of all previous lecturers. This information will go up on the committee website as well, when the Dean's Office staff can get to it. Some name corrections will be needed both on the brochure and the website – Ed Santurri prefers to be listed as Edmund, and Kris MacPherson should be listed as "Kristina Huber (MacPherson)"
- Paddy Dale requested a copy of the brochure, if any extras are available.
- Some planning for the spring lecture by Amy Kolan will begin at the next meeting.

### **Released Time Grants**

- Discussion of grant applications continued and was completed, pending the vote of Bill Thornton.
- In the future, the committee will note on the guidelines that awards are rarely given to faculty members in their first year of teaching at St. Olaf.
- FDC members are to give Kathy feedback on these applications by email so she can respond in more detail to those applicants who did not receive grants

**Next Meeting:** December 5.

Respectfully submitted,

Karen Sawyer Marsalek