

**Faculty Development Committee Meeting Minutes  
March 11, 2004**

**Present:** Kathy Shea, Karen Marsalek, Kris MacPherson, Martin Hodel, Arnie Ostebee

1. The committee voted to defer approval of the minutes from the February 26 meeting until March 18.
2. The committee agreed that this spring's Melby lecture was a rousing success. Amy Kolan reported that she appreciated the opportunity to present the lecture, and will use it as a springboard for opportunities to speak at other schools. We need to decide if Viking Theater is the best venue for upcoming lectures, because the limited seating has led to several attendees being unable to find seats. No action was taken to change the venue at this time.
3. The committee discussed wording in the letter that is sent out to faculty soliciting invitations for the Melby lecture. Some minor changes were agreed upon. It was decided that this letter should be sent out twice—before and after Spring Break.
4. It was agreed not to have an additional, second round of applications and deliberations for FDC summer grant proposals this year. Furthermore, it was clarified that summer grants are available only to persons who have a current faculty appointment, and who are also contracted in a faculty appointment for the following school year.
5. The committee discussed and voted on summer grant proposals.
6. Arnie raised the question of whether there might be other faculty development activities that this committee could sponsor.

Respectfully submitted,

Martin Hodel