

Faculty Development Committee

Meeting of March 18, 2003

Present: Jo Beld, Heather Klopchin, Karen Sawyer Marsalek, Arnie Ostebee, Kathy Shea

Minutes:

The complete March 4 & 11 minutes were approved for internal use only, due to grant discussions.

Mellby Lecture

- Reception for DeAne Lagerquist's lecture worked out well in the foyer outside of the Viking Theatre. FDC recommends that receptions immediately following the lecture be continued, even when a private gathering is also scheduled.
- Viking Theatre: Good reception. Difficult lighting
- Appreciation of Karen's introduction
- Call for nominations for 2003-2004 Mellby lecturers will go out before vacation. Kathy will look up the deadline date - will be Friday closest to April 11.

Grants

- Kathy will send a letter of recommendation to the Dean's office and Arnie will see that Jim May sends official notification of the grant.
- FDC reps are to contact grant recipients in their own faculty re acceptance and rejection. Exception: Jo will notify Humanities faculty of rejections, so Karen will only contact those who are receiving grants.
- Decision to keep expenses capped at \$3000. Stipend for individuals will stay at \$2000.

Grant Guidelines Review

- Consensus was that these worked well.
- Grant applications reflected the departments' needs and self-studies. This is good.
- FDC workshops and provision of sample grants worked well.
- Web site works well.

Future Meetings

- April 8: Possible meeting
- April 29: Decide on 2003-2004 Mellby lecturers
- May 6: Cow Celebration to honor another good year for the FDC.
- May 13: Newly elected FDC members will join current FDC, CILA, & GFR reps for a welcome and orientation meeting. Associate Deans and Faculty Nominating Committee need to be notified that FDC representatives are to be elected by this date. Length of term (2 or 3 years) will depend on Faculty Nominating Committee decision.

Respectfully Submitted,
Elizabeth O. Hutchins