

## Faculty Development Committee

### Meeting of March 4, 2002

**Present:** Beld, Cole, Hutchins, Klopchin, Peters, Ostebee

**Approval of Minutes:** The minutes for 25 February 2002 were amended and approved.

### **Announcement:**

1. Mellby update (Paddleford): Problems with the videotaping of Nancy Paddleford's Mellby Lecture resulted in a tape with poor audio quality.
2. Report: Leraas Funds.
  - A. Dolores met with John Day on the 28 February to discuss the current status of available Leraas funds and Leraas programs, and to determine who should be responsible for administering the Leraas funds.
  - B. Dolores agreed to publicize to faculty the Leraas programs and funding available for 2002-03 to solicit proposals. The following email was subsequently sent to faculty (on 4 March 2002):

*Leraas Funds for 2002-03: Lecture Series, Occasional Lecture, or Special Events*

*A reminder about the availability of Leraas funds: Faculty interested in arranging for special lectures, events, or speakers to enhance interdisciplinary studies at St. Olaf are invited to apply for funding available through an endowment established by the Robert Andrew Leraas estate.*

#### *1. Leraas Interdisciplinary Lecture Series*

*The purpose of this series is to bring to campus scholars and lecturers who demonstrate the role of interdisciplinary studies in the solution of current and topical problems. Up to \$7500 is available this round for a program of lectures that typically includes bringing two outside speakers to campus. Proposals for a lecture series may be developed by faculty in an interdisciplinary program or by an ad hoc group of faculty formed for this purpose.*

*Funds available: \$7500 maximum*

*Proposals should include:*

- *the issue or problem that is the focus of the lecture series*
- *probable lecture topics*
- *plans for publicity and dissemination*
- *a budget of not more than \$7500*
- *a list of the faculty proposing the series.*

*Deadline: Proposals should be submitted to John Day, Associate Dean for IGS by noon on Friday, 5 April 2002. (In future years the deadline will be noon on 1 March.) Proposals are reviewed by the FDC.*

2. *Leraas Occasional Lecture Fund.*

*This fund supports visits to campus by scholars and experts to share their expertise with students, faculty, and the general public through lectures and classroom talks. The purpose is to support interdisciplinary studies at St. Olaf.*

*Funds available: \$1000 maximum, with a maximum of two speakers in any one academic year.*

*Deadline: Proposals may be submitted to John Day, Associate Dean for IGS, at any time during the year. Proposals are reviewed by the FDC.*

3. *Leraas Special Speakers/Events Fund*

*This fund provides “seed money” to support speakers, broadcasts, or other special events sponsored by St. Olaf students, faculty, or staff groups for whom funding is not routinely available. Grants are on a one-time basis and aim to demonstrate how promotion of, or support for, events or talks can assist a group in gaining recognition for its program.*

*Funds available: Dependent upon availability of funds after Leraas opportunities #1 and #2 have been funded.*

*Deadline: Proposals may be submitted to John Day, Associate Dean for IGS, at any time during the year. Proposals are reviewed by the FDC.*

*Dolores Peters  
For the FDC*

Review of Summer Grant proposals:

1. An overview of the SAA proposals:

By Faculties

Hum	5
NSM	3
FA	3
SAS	1

Tenured:	5
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Tenure-track            3  
Term                      4

Request for stipend only      3

Funding requested (adjusted to conform to maximum amounts of SAA awards):

\$15,100 (stipends)  
21,300 (expenses)  
\$36,400 Total

2. An overview of the TCD proposals:

By Faculties

SAS                      1  
NSM                      1

Tenured:                0  
Tenure-track:          1  
Term:                    1

Funding requested (adjusted to conform to maximum amounts of TCD awards):

\$932.90 (stipends)  
3943.10 (expenses)  
\$4873.10 Total

Respectfully submitted,  
Dolores Peters  
Secretary pro tem