

## **Faculty Development Committee**

### **Meeting of April 15, 2003**

**Present:** Heather Klopchin, Elizabeth Hutchins , Karen Sawyer Marsalek, Kathy Shea

**Absent:** Jo Beld, Arnie Ostebee

#### **Approval of Minutes**

The committee agreed to delete the comments about ITO, since no one could remember what that acronym referred to.

#### **Mellby Lecturer Nominations**

The committee discussed the process for considering nominations for next year's Mellby lecture, taking into consideration the concerns that Jonathan Hill raised in a letter to the committee. The following criteria were discussed:

- **Seniority**--the Mellby lecturer should be at the rank of associate professor or above
- **CV**--some members of the committee noted that they would prefer to have a CV, rather than simply letters of nomination, as those letters vary in quantity and detail.
- **Frequency**--the committee should make a list of past Mellby lectures, to ensure that the same candidate does not give the lecture more than once (at least, not without our knowledge)
- **Distribution**--The honor should reflect achievements in all our faculties

The committee also noted that nominations are to be kept for two years of consideration. Final decisions about the nomination were postponed until the next meeting, when all the committee members would be present.

#### **Freeman Foundation Program**

Professor Dick Bodman visited with the FDC to discuss the proposed Freeman Foundation Program for St. Olaf Faculty and Staff. The program is an initiative "for curricular and program development in Asian Studies sponsored by a grant from the Freeman Foundation. The program seeks to create a cohort of six to eight participants who will receive a structured introduction to East Asian society and culture over two years, including a three-week summer seminar on campus in 2004 and a three-week tour to China and Japan in the summer of 2005." (quoted from the draft of the Freeman grant proposal). The participants will each have a project that will contribute to the long-term development of Asian Studies at St. Olaf.

The committee expressed enthusiasm for the project and suggested ways that the application process might be clarified. Elizabeth Hutchins also raised concerns about the practicality of staff involvement in a program that required a three-year commitment (noting that most staff are on year-to-year contracts). The committee agreed to include a link to the program web page on our own committee page, and is delighted to be involved in promoting additional faculty development opportunities.

#### **Next Meeting**

The next meeting will take place April 29 at 3:00 p.m.

Respectfully submitted,  
Karen Sawyer Marsalek