

Faculty Development Committee

Meeting of April 29, 2003

Present: Jo Beld, Elizabeth Hutchins, Heather Klopchin, Karen Sawyer Marsalek, Arnie Ostebee, Kathy Shea

New Business

Minutes from the April 15 meeting were amended and approved.

Visit from NCA evaluator

NCA evaluator, Jim Swartz came to talk to the FDC about the charge of FDC and the types of Faculty Development at St. Olaf.

Upcoming business

Kathryn Ananda-Owens from IDOCS will come to talk to the FDC at our next meeting at 3pm on 5/6/03.

For the 5/13/03 meeting new members, as well as the directors of GFR and CILA will be invited.

Mellby Lecture

It was decided for next year's Mellby lecture nominations process that the guidelines would be looked at and refined. Some of the Mellby Lecture nomination criteria discussed this year included:

- **Seniority** - The Mellby lecturer should be at the rank of Associate Professor or above
- **CV** - Asking for a CV for those nominated
- **Frequency** - Recording a list of past Mellby lecturers to ensure that the same candidate does not give a Mellby lecture more than once.
- **Distribution** - Making sure that the Mellby lectures are distributed across the various faculties
- **Teaching vs. Scholarly activity** - Whether the Mellby lectures should focus on teaching rather than scholarly activity.

It was decided that a list would be compiled of the past Mellby lecturers and the title of their presentations to be included in the programs for the Mellby lectures as a form of institutional memory. This list will be compiled with the help of the St. Olaf archives.

Decisions were made about the Mellby lecturers for 2003-04. Amy Kolan and David Wee are the committee's choices. Kathy Shea will ask them and report back to the FDC about their willingness to give the lectures. Kathy will make a public announcement via email before grades are due.

Respectfully submitted,
Heather Klopchin