

## **Faculty Development Committee**

### **Meeting of April 8, 2002**

**Present:** Beld, Cole, Hutchins, Klopchin, Ostebee, Peters

1. Minutes: The minutes of March 18, 2002 were approved without amendment.
2. Mellby lecture series 2002-03: Elizabeth recommended that those who nominated colleagues in the previous two years and whose nominees were not selected as Mellby lecturers be invited to re-submit their nominations. The rest of the committee concurred, and the chair will issue the invitation. Arnie recommended that each committee member contact the chairs and program directors within his or her respective Faculty and encourage them to consider nominating colleagues in their departments or programs as Mellby lecturers.
3. Additional SAA grant recommendations
4. Faculty manual revisions: Draft revisions to the faculty manual section addressing the responsibilities and personnel of the Faculty Development Committee were reviewed, revised, and approved unanimously. Dolores will forward the proposal to the chair of the Review and Planning Committee for consideration and possible action by the faculty.

Respectfully submitted,  
Jo Beld