

## **Faculty Development Committee**

### **Meeting of May 6, 2002**

**Present:** Jo Beld, Eric Cole, Elizabeth Hutchins, Arnie Ostebee, Dolores Peters

**Absent:** Healthier Klopchin.

#### **Short items:**

- Minutes from 22 April will be reviewed at a later time.

#### **Announcements & Discussion:**

- Jo acknowledged Arnie's timely reporting of budget discussions. These updates have been incredibly helpful in affirming the institutional care for the applicants for FDC funding.
- Mellby: fall will be a good date for Charles Taliaferro 's talk. There was an update on the Mellby budget. Elizabeth volunteered to see that the Mellby lectures got scheduled on the master calendar.
- FDC revisions to the Faculty Manual will not make it onto this year's RPC agenda, but will be left for the fall.
- Jo volunteered to "clean up" our guidelines and Criteria for SAA/TCD/Release time in light of unexpected misunderstandings/ ambiguities.
- Founding documents for the Leraas Lecture series were brought to the FDC's attention by Dolores. It was realized that many of the original guidelines had been lost over the years, and that there needed to be a broader discussion of the administration of the Leraas funds. It was reaffirmed that administration of the Leraas funds should not be an FDC function.
- Annual report: it was suggested that this be framed by the FDC agenda for 2001-02 forwarded to Chris Thomforde in September 2001.
- Re. next year's chair: we will wait until after the elections to elect next year's chair for FDC.
- We will have our final meeting Tuesday, May 28th at 3:30. Following this we will adjourn for a social get together.

Respectfully submitted,  
Eric Cole

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