

Faculty Development Committee

Meeting of August 29, 2002

Present: Elizabeth Hutchins, Heather Klopchin, Arnie Ostebee, Karen Sawyer, Kathy Shea

Absent: Jo Beld

New Business

- New FDC Members Karen Sawyer and Kathy Shea were welcomed to the committee.
- Kathy Shea was nominated, seconded, and elected chairperson of FDC.
- It was decided that FDC members would rotate secretarial duties for the 2002-03 year.
- FDC meeting times for the year were set for Wednesday mornings at 8-9am. Definite meetings were set for 11 September, 18 September and 25 September.
- A decision was made by FDC that the best place for L. DeAne Lagerquist's Mellby Lecture was the Viking Theater. Elizabeth Hutchins will arrange for the reservation of the Viking Theater for the DeAne's Mellby lecture on March 13, 2003.

Upcoming activities

The agenda for the upcoming FDC meeting on Sept. 11 was discussed and included:

- defining FDC goals for the year
- reviewing the FDC webpage and the information posted; It was suggested that perhaps a list of recent grant recipients could appear on the webpage.
- updating the FDC brochures for the year
- commenting on the revised guidelines and criteria for SAA/TCD/Released-time grants
- discussing what we need to do for the 2002-03 Mellby lectures
- talking about hosting grant writing workshops. It was pointed out that these workshops could be focused on different academic areas i.e. humanities, sciences, arts, etc. Faculty that have experience with receiving or reviewing grants in their individual academic areas could be invited to speak at these workshops. Successful FDC grant recipients could also be invited to speak.
- talking about further collaboration with CILA and GFR and the topics of dissemination and accountability and inviting David Schodt and Paddy Dale to come speak to the FDC.

Respectfully submitted,
Heather Klopchin
Faculty Development Committee