

# **IDOCS Minutes**

## **Minutes for the International & Domestic Off-Campus Studies Committee May 27, 2004**

Present: Wendy Allen, Karil Kucera, Kent McWilliams, Mike Swift, Tom Williamson

Guest: Nathan Soland, 2003-04 Student Senate representative to IDOCS

1. **CALL TO ORDER.** Wendy called the meeting to order shortly after 4:30pm, reminding those present of the purposes of the meeting: to elect a chair for the 2004-05 academic year and to identify forthcoming agenda items. The minutes of the April 28th meeting - the last meeting of the 03-04 academic year - will be approved by e-mail
2. **REPORT FROM NATHAN SOLAND.** Nathan presented the Student Senate's representative to IDOCS for the 2004-05 academic year, Katie Jo Johnson. Katie spent this Spring studying in Seville. She is eager to return to campus and welcomes the opportunity to represent the Senate on IDOCS. Nathan has worked hard to ensure a smooth transition between himself and Katie, including preparing an end-of-year report to the Senate which will be distributed to IDOCS members via e-mail. In response to a question as to what he saw as students' principal concerns with respect to off-campus study, Nathan identified two: (a) the increasing cost of programs and resulting concerns that off-campus study will become available only to the affluent; (b) a strong desire on the part of students returning from off-campus study to share their newfound perspectives with the wider campus community, to tell their stories.
3. **ELECTION OF '04-05 CHAIR.** The 2004-05 IDOCS committee consists of five faculty, each representing one of the Faculties, the Director of International and Off-Campus Study, and a representative of the Dean's Council. If one considers the Director of IOS and the representative of the Dean's Council to be ineligible for the position of chair, that leaves the five elected faculty members. Of these five, only one is tenured; untenured members include two carry-overs from the 03-04 committee and two newly-elected members. In light of these realities, Wendy Allen was elected chair of the 2004-05 committee. In order to reduce the work of the Chair, however, certain tasks will be redistributed across the committee as follows: (a) Minutes of meetings will be prepared by Roseanne Galegher and then reviewed and edited by a rotating member of the committee before being circulated among all committee members in draft form; (b) all program review correspondence will be handled by the two returning members of the committee, Kent McWilliams and Tom Williamson; (c) the Chair will establish subcommittees to review proposals for 2006 off-campus Interim courses, but will not serve on any of the subcommittees in order to represent the Committee (with the Director of IOS) for all follow up regarding proposals. The Chair will continue to have responsibility for the committee's overall agenda, for announcements of weekly meetings sent to the faculty at large, for "green sheets,"

and for other larger administrative matters. Meetings will be held on Wednesdays from 3:30-5:00pm.

4. PREVIEW OF 04-05 AGENDA ITEMS. Wendy announced the following agenda items for the 04-05 academic year: (a) ongoing discussion of issues related to the IOS budget; (b) program reviews of about twenty off-campus study programs; (c) review of proposals for 2006 off-campus Interim courses; (d) recruitment of a Field Supervisor for the 2005 Term in the Middle East; (e) review of Study Service.

The meeting adjourned at approximately 5:15pm.

Respectfully submitted,  
Wendy Allen  
secrétaire du jour