

**Registrar's Advisory Committee** (from the St. Olaf College Faculty Manual)

- a. The purpose of this committee is to provide communication and liaison between the faculty and the Registrar's Office about the administration of academic deadlines and procedures as detailed in the College's handbook of "Academic Regulations and Procedures."
- b. Responsibilities include:
  - 1) Advise and consult with the Registrar in making occasional clarifications of academic regulations, deadlines, and procedures.
  - 2) Advise and consult with the Registrar in authorizing occasional waivers of or exceptions to standing academic regulations, deadlines, and procedures.
- c. Personnel:
  - 1) Four faculty representatives, selected from different Faculties.
  - 2) The Registrar, as convener and non-voting member.
  - 3) One student representative to be elected by the Student Senate.
- d. Term of Office:
  - 1) Members shall be appointed by the Dean of the College for two years with two faculty members ordinarily being appointed each year.