

**Review and Planning Committee  
Minutes of the Meeting of January 31, 2001**

The meeting was convened at 3:30 p.m. in Library 515.

Present: Becker (chair), Carrington, P. Larson, Miessler, Norton, and Thomforde.

President Thomforde spoke to the committee about his understanding of his role as president and sought input on his preliminary plans for the administrative organization of the College. He first enumerated his four main responsibilities as president:

- 1) Learning about St. Olaf - learning the values of the College, its artifacts, symbols, and icons.
- 2) Presiding - presiding over the process that clarifies institutional responsibilities and institutional priorities.
- 3) Promoting Community - building communication and trust.
- 4) Prophetic - Keeping us mindful of our central mission and purpose, teaching and learning.

Next, Pres. Thomforde sought input on his plans for reorganizing the administration of the college. His symbolic representation was "Teaching and Learning" at the center with "Dean of the College," "Treasurer," "Advancement," "Admissions," and "Communications" surrounding it, connected to T&L and to each other. "Planning" was also a supporting area shown with overlap with the Dean indicating that the Dean would have significant responsibility in this area. He asked the members' views as to the placement of "Student Life," whether subordinate to the Dean or directly in support of T&L. It was the sense of the members present that Student Life should be accorded a position similar to the other areas, in direct support of T&L.

Pres. Thomforde announced that he will meet each week with all those responsible for the main administrative areas described above and that all will report to him directly.

Lacking a quorum for the transaction of any business, the meeting adjourned at approximately 4:30.

Respectfully Submitted for the Secretary,

Anthony Becker, Chair