

**Review and Planning Committee
Minutes for April 1, 1998**

Present: Mark U. Edwards (President), Jim Hanson, Tammy Leja, Kris MacPherson, Jim Pence (Dean of Faculty), Matthew Rohn, Charles E. Umbanhowar (Chair), David Van Wylene.

We approved the minutes for the March 18th meeting and considered a proposal for revision to the Faculty Manual that Tony Becker sent us. We contemplated the wisdom of the proposal, paying special attention to the logistics it set forth. Much of our discussion centered around how much we should relate the timing involved in revising the Manual to the schedule for reforming faculty governance. We decided that certain aspects of the Manual's revision needed immediate attention and that this activity could go forward independent of revising faculty governance. Our discussion led to unanimous passage of the following motion:

"The Chair of RPC will appoint a subcommittee to revise the Faculty Manual under the leadership of Tony Becker and in conformity with the proposal that he submitted on March 11th. The subcommittee should represent the five Faculties and include the Dean of Faculty."

The rest of our meeting was taken up discussing how meetings would be held for the faculty staff plan and the staff plan. The Dean and President outlined their plans as those involved faculty and staff. We discussed what might be done to inform students, and we finalized plans for the question and answer sessions that RPC would host the week after the plans were released. We also decided that RPC should sponsor a meeting of the major faculty committees so that they could brainstorm on how faculty committees can best contribute to the success of the College in light of the plans.

The meeting was then adjourned.

Respectfully submitted,
Matt Rohn