

**Review and Planning Committee
Minutes for Sept. 3, 1998**

Present: Paul Cabe, John T. Day, Jim Hanson, Matthew Rohn, Charles E. Umbanhowar (Chair).

We approved the minutes for the May 13th meeting, and proceeded on to our brief business for the day--selecting officers. Matthew Rohn will chair the committee this year and John Day will serve as secretary.

We set our next meeting for Wednesday, Sept. 16th from 3:30-5 p.m. in Library 515. The agenda will include the following matters: selecting representatives for subcommittees (Sabbatical Leaves, Finance [Community Budget and Benefits committees], Environmental Concerns/Land Use, and, possibly, the Assessment committee). We also will talk about our mandated goal of reporting on governance reform by Dec. 1999, and consider that in light of Dean Pence's public remarks that he wants the college to hold off on governance reform.

The meeting was then adjourned.

Respectfully submitted,

Matt Rohn