

REFERENCE FORM
St. Olaf College

Applicant _____
Please Print

In accordance with the Family Rights and Privacy Acts (Buckley Amendment), I understand that I have the right of access to this reference but have chosen to waive that right.

Waiver with applicant signature is on file.

Instructions: Please complete the information on both sides of the form and sign. Submit through email or paper form.

Name of Recommender (please print) _____

Signature _____ Date: _____

Position _____

Phone _____ Email _____

My association with this applicant has been:

- _____ Instructing: # of classes only _____ # of class & lab _____ # of labs only _____
- _____ Academic advising: # of years _____
- _____ Research
- _____ Internship supervisor
- _____ Socially
- _____ Other: (please specify)

I know the applicant: Very well _____ Fairly well _____ Slightly _____ Not at all _____

I have known the applicant for _____ years.

To the faculty member providing this evaluation:

The Health Professions Committee will use this reference form together with other reference forms received for the above named student to prepare a composite letter of evaluation to be submitted to professional schools to which the student applies. The committee would appreciate your candid evaluation of the student. Use the form on the back of this sheet and record your evaluation in the space provided. The completed form will be submitted to the professional schools requested by the student as part of their dossier. **Please return the completed form to Karen Renneke (RH 336) within 1-2 weeks of receiving this form.**

Section I

Indicate your evaluation of the applicant based on comparison of the applicant to other _____ students you may have known.

FACTORS	Exceptional Top 2%	Excellent Top 3-10%	Very Good Next 25%	Good Next 25%	Fair Bottom 40%	No Basis for Judgment
MOTIVATION: Genuineness and depth of commitment						
MATURITY: Personal development, ability to cope with life situations						
EMOTIONAL STABILITY: Performance under pressure, mood stability, and constancy in ability to relate to others						
INTERPERSONAL RELATIONS: Ability to get along with others; rapport, cooperation, attitudes toward supervision						
EMPATHY: Sensitivity to needs of others, consideration, tact						
LEADERSHIP: Ability to motivate and inspire others						
JUDGMENT: Ability to analyze a problem, common sense, decisiveness						
CHARACTER: Integrity, ethical and moral standards.						
RESOURCEFULNESS: Originality, skillful management of available resources						
RELIABILITY: Dependability, sense of responsibility, promptness, conscientiousness						
COMMUNICATION SKILLS: Clarity of expression, articulation						
PERSEVERANCE: Stamina, endurance.						
SELF-CONFIDENCE: Assuredness, capacity to achieve with awareness of own strengths and weaknesses						

Section II: Describe in the space below your overall impression of the suitability of this applicant for _____ School admission. Consider the qualities in the grid above and comment on any of the qualities listed. **(MUST be typed, NOT handwritten, please do not attach another letter or page, just use the space below ONLY).**

Section III: Summary Evaluation of Applicant

Potential for success in _____, and becoming a practicing _____.

_____ Outstanding candidate
 _____ Excellent candidate

_____ Very Good candidate
 _____ Fair candidate

_____ Poor candidate