

Deed of Gift  
St. Olaf College Libraries  
1520 St. Olaf Avenue  
Northfield, MN 55057

TRANSFER OF OWNERSHIP:

I, \_\_\_\_\_ hereby irrevocably donate, assign and convey to the St. Olaf College Libraries all rights, title, and interest that I possess in the materials described on Exhibit A to this Deed of Gift (the "Donated Materials.")

By signing this Deed, I understand and agree that the Donated Materials are an unrestricted gift and that the location, retention, cataloging, preservation, and disposition of the Donated Materials by the College will be conducted in its discretion, in accordance with College policy and with applicable law. Common discretionary uses by the College include, but are not limited to, exhibition, display, digitization for preservation and access purposes, and making works available for research and scholarship. I acknowledge that the Library may dispose of any Donated Materials not selected for permanent retention. Retained Donated Materials shall be made accessible for research, subject to the St. Olaf College Libraries' policies.

CURRENT COPYRIGHT OWNERSHIP AND CONTROL:

To the best of my knowledge, (please select only one of the following statements):

- I control all copyrights in the Donated Materials (i.e., all works were created by me, or I acquired the copyrights in all Donated Materials.)
- I control some of the copyrights in the Donated Materials (i.e., some of the Donated Materials were created by me, or I acquired the copyrights in some of the Donated Materials, but the Donated Materials also contain works for which other individuals or organizations control the copyrights.)
- I control none of the copyright(s) in the Donated Materials.

SIGNATURE OF DONOR:

I (we) represent and warrant that I am (we are) the sole owner(s) of the materials described on Exhibit A; that I (we) have full right, power, and authority to give the materials to the College; and that the information I (we) have provided is accurate. The terms of this Deed of Gift shall apply to all of the Donated Materials described on Exhibit A and on any subsequently delivered Exhibit notwithstanding that some materials may be delivered before or after the date of this Deed of Gift.

Signed:(DONOR) \_\_\_\_\_ Date: \_\_\_\_\_

Signed:(DONOR) \_\_\_\_\_ Date: \_\_\_\_\_

ACCEPTANCE BY THE COLLEGE:

The St. Olaf College Libraries hereby accepts this gift with appreciation and agrees to the conditions stated in this Deed of Gift.

\_\_\_\_\_ Date: \_\_\_\_\_  
Aimee Brown, Special Collections Librarian

DONOR INFORMATION:

Name:

Mailing Address:

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St. Olaf College Alumnus/Alumna/Alumni

Graduation year/s: \_\_\_\_\_

St. Olaf College faculty or staff

St. Olaf College emeritus faculty or retired faculty or staff

EXHIBIT A TO DEED OF GIFT

Description of Donated Materials: