

## 2011-12 DEPARTMENT/PROGRAM ANNUAL REPORT

*Please submit a report of no more than three pages to your associate dean by July 1, 2012. Please use the template below to structure your report. Please also send an electronic copy of the report to [doc@stolaf.edu](mailto:doc@stolaf.edu). To assist you in preparing your department /program report, Institutional Research will send to you a standard data set for departments and programs by May 1, 2012.*

- 1) **Students/Teaching.** Describe any changes in the curriculum, requirements for the major or concentration, etc., that were implemented this year as well as any changes that are planned or are under consideration, and the rationale for these changes. In addition, describe the status of efforts to assess student learning and provide a brief summary of any assessment data gathered this year.
- 2) **Department/Program.** Provide a list of significant department/program accomplishments, events, changes, and problems or concerns (e.g., noteworthy changes in enrollment patterns) as well as reflections on future opportunities and challenges. If appropriate, include comments about staffing changes that have occurred or are anticipated.
- 3) **College.** Any ideas, constructive suggestions, or expressions of concern about the work of the college are welcome.