Reset From

TENURE-TRACK FACULTY APPOINTMENT FORM

DEPARTMENT CHAIR: COMPLETE THIS PORTION AND ATTACH A COPY OF CANDIDATE'S *CURRICULUM VITAE*.

NAME _____ DATE OF INTERVIEW _____

ADDRESS _____ PREFERRED FIRST NAME _____

CITY/STATE/ZIP_____ STARTING DATE _____

SUGGESTED RANK _____ HOME DEPARTMENT_____

TYPE OF APPOINTMENT: ☐ FULL TIME ☐ PART TIME

TOTAL FTE BY TERMS:	Sem. I	Interim	Sem. II	**TOTAL FTE**
Example:	*.33*	*.17*	*.50*	*1.00*
PROJECTED FTE:	_____	_____	_____	0.00

BREAKDOWN OF TOTAL FTE:

Example: FTE Type: Teaching Account No. 11181 Account Title First Year Writing FTE .33
FTE Type includes: teaching, administrative, grant/research or organized activity

NOTE: FTE Breakdown must equal **Total FTE.**

FTE Type:_____ Acct Unit_____ Acct Title_____ FTE_____

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APPROVED: _____ _____
HOME DEPARTMENT CHAIR OTHER CHAIR(S) OR PROGRAM DIRECTOR(S)

RECOMMENDED SALARY: $_____ MOVING EXPENSE ALLOWANCE:_____

SPECIAL CONSIDERATIONS/CONDITIONS: _____

_____

(continue on back if necessary)

APPROVED: _____ _____
ASSOCIATE DEAN ASSISTANT PROVOST

_____
PROVOST & DEAN OF THE COLLEGE

cc: Payroll

For office use only
Ltr __ Access __ Lawson __ Notes _____

4/1//04