

1. **Does your institution utilize a method of instruction that is unconventional, or an alternative to the traditional academic structure:** No
2. **Does your institution offer an Orientation Program before the start of fall classes to prepare new students for college life:** Yes

Length of program: 5 days

Month in which orientation is held: early September

Is participation required of all new incoming full-time freshmen: Yes

Cost: \$0.00

Are parents included: No

Can students pre-register for classes: No

Is there a separate orientation for transfer students: Yes

Month in which orientation is held for transfer students: early September

3. **Are extensive early morning classes offered:** Yes
Are extensive evening classes offered: No, limited offerings
Are Saturday classes available: No
4. **Are pass/fail options offered:** Yes
5. **Are freshman seminars offered:** Yes
Average 30 freshman seminars offered each academic year
6. **See Appendix J. Degrees Conferred for a listing of majors and concentrations**
7. **Dual-degree programs:**
Engineering, Washington University (St. Louis)
Law, Columbia University
8. **Special study options:**

Accelerated program	Not Offered	0% participation rate
Cooperative (work-study) plan program	Not Offered	0% participation rate
Cross-registration	Offered	Participation rate not available
Distance learning	Not Offered	0% participation rate
Double major	Offered	33% participation rate
Dual enrollment	Not Offered	0% participation rate
English as a second language (ESL)	Offered	Participation rate not available
Exchange student program (domestic)	Offered	Participation rate not available
External degree program	Offered	Participation rate not available
Honors program	Not Offered	0% participation rate
Independent study	Offered	Participation rate not available
Internships	Offered	Participation rate available
Liberal arts/career combination	Not Offered	0% participation rate
Student-designed major	Offered	3% participation rate
Study abroad	Offered	65% participation rate
Teacher certificate program	Offered	10% participation rate
Weekend college	Not Offered	0% participation rate
Other		

Do you offer GED preparation: No

Are you a GED test center: No

If you have formal partnerships with national corporations, local businesses, or high schools describe them briefly (do not include dual enrollment here): Not available

Do you have a separate undergraduate honors college with different admission requirements and different academic offerings: No

9. **Part-time Degree Study. Can a student earn a degree by attending class exclusively part-time:** Yes

10. **Adult/Returning Students. Does your institution offer formal programs for those who have previously completed or withdrawn from a full-time school or college program:** There is no formal program

11. **Graduation Requirements**

Minimum number of credits required to graduate with a bachelor's degree: 35 credits

Credits required in a major: Differs depending on major -- minimum of 8 or more full credit courses

Is there a foreign language requirement for all students: Yes

What is the requirement: Satisfactory completion of the fourth college semester course taught in the French, German or Spanish languages; or satisfactory completion of the third college semester course taught in the Chinese, Greek, Latin, Japanese, Norwegian or Russian languages.

Is there a math/science requirement for all students: Yes

What is the requirement: One full credit mathematical reasoning course

Is there a computer requirement for all students: No

Is there a religion/theology requirement for all students: Yes

Is there an internship required for all students: No

Is there a senior project required for all students: No

If no, is a senior required from some majors only: Yes

Is a senior project required for Honors Program students: Not applicable

Is physical education required for graduation: Yes

Number of units required: 2 one-quarter (0.25) credits or 1 one-half (0.5) credit course is required

Describe any distribution requirements:

Students are required to complete two general education credits in each of the following areas:

Historical Studies in Western Culture, Multicultural Studies, Artistic and Literary Studies, Biblical and Theological Studies, Studies in Natural Science, Studies in Human Behavior, Ethical Issues and Normative Perspective, and an Integrative Course. A course may fulfill requirements in more than one area.

Summary of graduation requirements:

Students are required to demonstrate skills at an intermediate level in a foreign language, proficiency in English composition, to complete the physical education requirement, and to have taken 1 one-quarter (0.25) credit oral communication course and one full-credit mathematical reasoning course. A minimum of 24 full-course credits out of 35 must be graded. A minimum of eight full-credit courses in a disciplinary or interdisciplinary major are required. All majors include writing requirements. Students must complete 35 credits and maintain a minimum GPA of 2.0.

12. **Honors**

Is there a freshman honors program on campus: No

Is there a chapter of Phi Beta Kappa on campus: Yes

Number of honor societies on campus: 15

How many departments have honors programs: 0

13. Libraries

The St. Olaf Library consists of Rolvaag Memorial Library, Halvorsen Music Library, and Glasoe Science Library.

Rolvaag Memorial Library

Hours:

Monday - Thursday: 8:00 a.m. to midnight

Friday: 8:00 a.m. - 10:00 p.m.

Saturday: 9:00 a.m. - 9:00 p.m.

Sunday: Noon - midnight

Halvorsen Music Library

Hours:

Monday - Thursday: 7:45 a.m. - 11:00 p.m.

Friday: 7:45 a.m. - 8:00 p.m.

Saturday: 9:00 a.m. - 5:00 p.m.

Sunday: Noon to 11:00 p.m.

Glasoe Science Library

Hours:

Monday - Thursday: 8:00 a.m. - 11:00 p.m.

Friday: 8:00 a.m. - 8:00 p.m.

Saturday: 9:30 a.m. - 4:00 p.m.

Sunday: 1:00 p.m. - 11:00 p.m.

Library official:

Robert Bruce, Co-Head Librarian

E-mail: bruce@stolaf.edu

David Lesniaski, Co-Head Librarian

E-mail: lesniaski@stolaf.edu

Library Budget Information:

Books, etc. are no longer classified as an expense, they are capitalized. The figures for expenditures are:

Total operating expenditures:	\$1,408,588.07
Less operating expenditures capitalized	<\$132,986.78>
Net operating expenditures	\$1,275,619.29

Current year books capitalized \$811,712.05

Current year depreciation on books \$400,272.40

Other library information:

10,000 recordings, 5,000 of which are CDs; 1500 CD-Roms and 12,860 A?V units which include 2,757 video titles.

List additional library facilities/collections:

Kierkegaard Library

Norwegian American Historical Association archives

Number of commercial on-line services: numerous

Does your library maintain an On-line Public Access Catalog (OPAC): Yes, SAGE

If yes, is it accessible from computers other than those located in the library: Yes

Are other college library catalogs available through your OPAC: Yes, but limited to Carleton College only

Does your library maintain its own World Wide Web page: Yes

If yes, does your library provide electronic reserves on its Web page: Yes

Are the following computerized library sources and services available:

Card catalog: Yes

Interlibrary loans: Yes

Database searching: Yes

List any library consortiums: MINITEX, OCLC, ACM and the Oberlin Group

List museums and other special academic buildings/equipment on campus:

Norwegian-American Historical Society archives, Finsted Center for Entrepreneurial Studies, Steensland Art Gallery, 45 acres of native prairie, five wetland areas, and 120 acres of natural habitat.

14. Computers

Do you have a campus-wide network in place: Yes

Make and model of your mainframe computer: 2 - DEC VAX 11/780s

Number of computer labs, classrooms, etc. that were on campus as of May 1998: 40

Number of institutionally owned computers/workstations as of May, 1999 that were accessible by students: 1,216

Is network access available in dorm rooms: Yes

Is network access available in dorm lounges: Yes

Is there a wireless campus WAN: No

Can students call up to get their e-mail and use the web through your college's connection: Yes

Is there a fee for network usage: No

Do you permit student web pages: Yes

Do you provide student web pages: No

Are there rules or guidelines regarding student web pages: Yes

Students must abide by federal, state and local laws and must abide by college policies (including computing center policies)

Is there a formal policy on e-mail: Yes

Included in a statement on privacy of files and misuse

Are there hate speech and/or acceptable use rules on e-mail: Yes

Based on the EDUCOM (now EDUCASE) statement on software and intellectual rights. Also includes statement on abuses. See www.stolaf.edu/services/ace/policies/misuse.html

Is USENET feed offered: Yes

Is USENET offered fully or partially: Full

Do you have any alliances or partnerships with technology companies: Yes

Do you offer online course: No

Can students register for classes online: No

Can any administrative functions (besides course registration) be performed online: Yes

View financial data, student records and registration, on-line course catalog and Class & Lab (schedule of courses offered each year)

Percent of publicly accessible (i.e. in common area, such as computer labs, libraries, etc.) that are PCs: 55%

Percent of publicly accessible (i.e. in common area, such as computer labs, libraries, etc.) that are Macs: 43%

Percent of publicly accessible (i.e. in common area, such as computer labs, libraries, etc.) that are UNIX: 2%

Do you have a guideline promoting and/or requiring computers/computing resources for undergraduates: No

Do you require computer instruction or proficiency for undergraduates: No

Do you recommend an operating system to the exclusion of others: No

List the operating system you support:

Macintosh, UNIX, LINNEX, Windows 3.x, Window 95

Do you require that undergraduates own computers: No

Percent of undergraduates that own computers: 71%

Do you have a special pricing, discount, or resale agreement with hardware vendors: Yes

Apple, Gateway

Do you have a usage or lab fee for computer usage on campus for undergraduates: No

Other: A fiber optic network connects all buildings on campus

15. Academic Support Services

The following academic support services are offered to students:

Learning Center

Writing Center

Non-remedial tutoring services offered

Academic counseling services offered

Academic support services are available: evenings and weekends

16. Learning and Physical Disability programs:

Notification:

Professors are notified of LD/ADHD by the student, or with student permission the Academic Support Center notifies the professor.

List term that best describes your LD program/services: Partial

Tutoring: individually

Are there any additional costs for LD program/services: No

Special programs offered for both learning disabled and physically disabled students:

Note taking services

Reader services

Tape records

Tutors

Tape recording in class

Books on tape from RFBDB

Reading machine

Assistance for visually impaired

Assistance for mobility impaired

Assistance for hearing impaired

Specify percentage of campus that is accessible to physically disabled students: 50%

The following are available:

Wheelchair ramps
Elevators
Special parking
Specially equipped rest rooms
Lowered drinking fountains

17. Facilities

Have you completed any new physical facilities within the past two years?

The Buntrock Commons was dedicated in the fall of 1999. At 175,000 square feet it is the largest commons at a small private college in the country. The Buntrock Commons, while it serves the entire college, is a student-centered facility. It has wonderful facilities for student government, organizations, conferencing, dining, recreation and entertainment. It physically and conceptually connects the Rolvaag Memorial Library and Boe Chapel, and with the Commons this combination joins the centers of mind, body and spirit on the campus.

18. Off-campus Studies

Domestic off-campus semester-away (or term-away) programs available:

Programs include, but are not limited to ACM biology program at Wilderness Field Station and Oak Ridge science semester, humanities program at Newberry Library, Chicago, Urban Studies, HECUA programs in Minneapolis-St. Paul.

If your institution offers a study-abroad program, list the countries in which these programs are held:

In 1999-2000 students participated in programs in 48 different countries throughout Asia, India, Central and South America, Europe, the Middle East, Russia, Australia, the UK, Ireland, etc.

Can students at your institution enroll for credit in study-abroad programs at other institutions: No

If your institution offers off-campus study (formal arrangement with one or more domestic institutions under which you students may take courses at other institution(s) for credit), give the name of the consortium, exchange program, or institution(s) involved. Give specific branch where appropriate:

Cooperative programs with Carleton College

List consortium(s) in which your institution has membership:

Associated Colleges of the Midwest, Higher Education Consortium for Urban Affairs, Council on International Educational Exchange, Lutheran College Consortium for Tanzania

Provide additional information about general characteristics of your institution:

61.95% of the class of 2000 had studied on an international off-campus program. 25.50% of the class of 2000 had studies on an off-campus-domestic program. A total of 74.63% of the class of 2000 had studied on an off-campus program.