

# Local Internship Opportunities

ALL INTERNSHIP DETAILS ARE AVAILABLE IN OLERECRUITING

Work with a non-profit or for-profit, in the arts, business, education, and more right here in the local community! Many of these organizations are willing to support student interns in receiving academic credit for the internship. Each of the positions listed below is posted in OleRecruiting. Find a link to OleRecruiting and more details about searching for an internship at the CEL's student website: [www.stolaf.edu/services/cel/students/](http://www.stolaf.edu/services/cel/students/)



## Northfield Nursery School, Teacher's Aid Position

Northfield Nursery School; Northfield

*Education-Early Childhood/Preschool*

- Help children and/or teachers when and where needed.
- Set up classroom and cleanup
- Attend staff meetings, fall/spring workshop days, and spring open houses

## EFCE Early Childhood Assistant

Early Childhood Family Education; Northfield

*Education, Early Childhood/Preschool*

- Care for children ages birth through kindergarten
- Provide literacy and other educational experiences for children
- Learn about cultural differences and barriers children face in the Northfield community

## Machinery & Materials Internship

Jennifer Wolcott Studio; Waterford

*Arts & Entertainment - Visual Arts*

- Assist in installation, improvement and invention of machinery
- Learn and perform basic welding, build basic jigs and fixtures, use cut off saw and drill press
- Design and build a project of your own

## Archivist Internship

Northfield Historical Society; Northfield

*Nonprofit/Historical Preservation*

- Conduct data entry of new artifacts into the collection database
- Develop a process to do an inventory of NHS's artifact collection
- Analyze primary artifacts and manuscripts to interpret Northfield's unique history

## Historian

HealthFinders Collaborative; Northfield

*Healthcare/Public Health, Research*

- Compile past and present information about the growth and success of HealthFinders
- Research archived articles and documents and create both an electronic and hard copy "scrapbook" of the company's history

## International Communications/Research Assistant

deus Inc. International Connections; Northfield

*International Communications, Marketing, PR*

- Development of German-American conference and support of public relations campaign
- Host German visitors, e.g. group of German Health Care CEOs visiting Mayo Clinic
- Publication of a biography

Questions? Stop by anytime Mon-Fri, 9am to 5pm for help! We're in the Modular Village.

St. Olaf College - Center for Experiential Learning

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## Communications Specialist

By All Means Graphics; Northfield

*Arts & Entertainment, Communications/Media*

- Research community happenings for Northfield Entertainment Guide
- College liaison-bridge between the Guide and the St. Olaf community
- \$7-\$9/hr, 10-15 hrs/week

## Family Advocate Internship

Ruth's House; Faribault

*Nonprofit: Community Organization/Activism*

- Utilize interest in improving the lives of women and their children
- Gain knowledge in the dynamics of a non-profit agency serving homeless individuals

## Northfield History Documentary Internship

Northfield Historical Society; Northfield

*Nonprofit/Historical Preservation*

- Research and produce a documentary on some aspect of Northfield history
- Work with NHS staff and primary artifacts of the society

## Administrative Assistant, Bilingual

HealthFinders Collaborative; Northfield

*Health Services*

- Work with both HealthFinders' patients and volunteer staff with various administrative tasks
- Must have Spanish speaking skills

## Marketing/Development Internship

SHAC, So How Are the Children; Faribault

*Nonprofit: Community Organization/Activism*

- Build a data base of youth organizations in Faribault, and assist in marketing a major community event
- Provide a fresh voice to the SHAC initiative

## Product Research & Development Assistant

VeloGuard Enterprises; Northfield

*Retail/Merchandising, Entrepreneurial*

- Experience the process of bringing a new product to market in a dynamic industry
- Establish an accompanying business model
- Research of manufacturing sources and cost, trademarks and patents, distribution options, demographics studies, and related projects

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