

ART C. HART

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Objective: To obtain an internship in the field of Museum Administration.

Education

St. Olaf College, Northfield, MN Graduation: May 2012

- Bachelor of Arts in **Art History**; Concentrations: **Management Studies & Women's Studies**
- Cumulative GPA: 3.29

Off Campus Study

Italian Art in Context Associated College of the Midwest, Florence, Italy January 2011

- Studied architecture, art history, and Italian.
- Adapted in a new and unfamiliar living environment during home stay with an Italian family.

Chicago Arts Program Associated Colleges of the Midwest, Chicago, IL August-December 2010

- Explored a wide range of the arts including: music, theater, dance, fine arts, and creative writing.
- Expanded perception of Chicago's diverse urban society while collaborating with other ACM students to better understand the interconnections between the arts, business, and society.

Related Experience

Education Intern Museum of Contemporary Art, Chicago, IL September-December 2010

- Assisted in the research, development, and implementation of new training for adjunct lecturers on the MCA's collection of Asian art
- Developed, improved, and updated the MCA's Elderhostel Program with new and revised curriculum
- Managed Adult and Senior Programs Divisions, including Elderhostel, "Art Inspirations," "Flash Art," and "Life Art."

Education Intern Metropolitan Museum of Art, New York City, NY July-August 2010

- Developed proposal and organized the completion of a new Art Cart for the museum's ancient Greek and Roman galleries; completed this project through close teamwork with another intern
- Updated and maintained "Art Heart" and "Art Expose" programs through review of existing program material and development of new resources. Included extensive historical and copy right research
- Applied working knowledge of art history to current museum issues

Museum Operations Intern The Chicago Children's Museum, Chicago, IL June 2010

- Worked under the supervision of the Visitor Services Department
- Researched and compiled a report on the museum's accessibility for visitors with disabilities
- Developed a staff training workshop on disability etiquette
- Contributed to the completion of an assessment of visitor surveys
- Broadened understanding of museum management

Creative Arts Facilitator The Chicago Children's Museum, Chicago, IL June-August 2009

- Conducted phone interviews and screened references of volunteer applicants
- Completed data entry, systematized volunteer files, wrote and edited letters and documents
- Operated the main multi-line telephone by answering questions of museum visitors and by transferring calls to individual employees or departments
- Supervised creative arts center where children and their families explore through imagination and sensory learning