

Socialeta J. Services

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ACADEMIC ACHIEVEMENT

College: St. Olaf College, Northfield, MN

Graduation: Spring 2008

Major: English

Cumulative GPA: 3.4/4.0

Concentration: Women's Studies

Relevant Coursework: Introduction to Social Work and Social Services, Developmental Psychology, Psychology of Personality, Women's Studies, American Studies

ABROAD EXPERIENCE

The Global Semester, St. Olaf College

2006-2007

Traveled and studied with a group of St. Olaf students in Switzerland, Greece, Egypt, India, Thailand, China, and South Korea on this academic program. Attended meetings at the UN Headquarters, exposed to the cultural life of a Muslim country, volunteered at orphanages in India, gained independence and leadership skills navigating unfamiliar cities.

German Language and Culture Studies Program, St. Olaf College

January 2006

Increased competence with German language and culture on this language immersion program; lived with host family.

RELEVANT EXPERIENCE

Intern, *The Lawyers' Committee for Better Housing*, Chicago, IL

Summer 2007

Interned in the social services department of this non-profit organization, where pro-bono attorneys represented persons being evicted from their homes. Coordinated housing and employment opportunities for low-income, inner-city Chicago tenants; also connected these clients with other programs and benefits based on eligibility. Also responsible for a variety of administrative duties supporting the Director of the social services department.

Intern, *Prairie Island Indian Community Tribal Council*, Red Wing, MN

Summer 2005

Worked with the tribal government of a Native American reservation; responsible for secretarial duties like filing, transcription, transferring incoming phone calls, scheduling appointments, and sorting mail. Took on the project of drafting and editing departmental policy and procedure manuals. Enhanced communicative abilities and learned the workings of a sovereign reservation collaborating with professionals from a diverse range of departments: law, economic development, finance, IIT, human resources, and the tribal council.

VOLUNTEER & EXTRA-CURRICULAR EXPERIENCE

Sexual Assault Crisis-Line Advocate, *The HOPE Center*, Faribault, MN

2007-present

Completed 50-hour training program and helped manage a 24-hour crisis line for victims of sexual assault and domestic violence. Increased involvement with the organization shadowing the executive director to various statewide meetings.

Director of Community Relations, *St. Olaf Cancer Connection House*, Northfield, MN

2007-present

Fostered relationships with community businesses in Northfield. Co-organized the sale of flowers at Daffodil Days, served as a chairperson for Relay for Life, and raised cancer awareness at events in conjunction with the American Cancer Society.

Member, *St. Olaf Chapel Choir*, Northfield, MN

February 2006-present

Member, *Senior Campaign Committee*, Northfield, MN

February 2007-present

Encouraged fellow seniors to start a tradition of monetary giving to the college. Participated on various PR and marketing subcommittees.

Member, *Amnesty International*, Northfield, MN

Fall 2004-Spring 2006

Participated in weekly letter-writing campaigns appealing to governments on various human rights violations.