



Experiential Learning Incentive Plan

Student Support Services – Center for Experiential Learning



The Student Support Services (SSS) and the professional staff of the Center for Experiential Learning (CEL) are here to assist you in gaining experience to explore your vocation. Through collaboration, this incentive plan is set up as a step-by-step progression to help you develop and explore your career and life plans. To obtain the incentives, we request that you move through the contract in the order below. Incentives provided while supplies last! **See your SSS Advisor or CEL staff member with questions or for more information.**

Name: _____ **Class:** _____

Major(s): _____ **Concentration(s):** _____

Part I: Come to the CEL and talk with a Peer Advisor on major and career exploration resources OR

- Attend a Choosing a Major Workshop OR
- Attend an Identifying Vocational Interests Workshop

http://www.stolaf.edu/services/cel/about/Workshop_schedule.html

CEL Peer Advisor/CEL Staff Signature: _____

Potential Careers (write and submit to your SSS advisor and CEL counselor.)

Identify 3 potential careers of interest

1. _____ 2. _____ 3. _____

Career Description – Research each potential career interest noting major responsibilities, working environments, graduate/professional school requirements etc. Write a 1 page summary of each career and include your perceptions of the pros and cons of each career interest.

CEL Staff Signature: _____ **Date:** _____

SSS Advisor Signature: _____ **Date:** _____

Part II: Resume and/or Cover Letter—Format a [resume](#) and/or [cover letter](#) by using the CEL resources. Then, stop in and have a CEL Peer Advisor review the rough draft, anytime M-F 9-5. Next, you will schedule a meeting with a CEL staff member to have a final draft of your resume and/or cover letter reviewed. If you have any questions, stop by the CEL and ask a Peer Advisor or visit with the CEL's SSS Peer Advisor at the SSS office to get started.

First Draft of Resume/Cover Letter

CEL Peer Advisor Signature: _____ Date: _____

Final Draft of Resume/Cover Letter

CEL Staff Signature: _____ Date: _____

Part III: CEL Events/Programs – Choose 2 workshops or events (i.e. panels, speakers, info. sessions)

1. Activity Description: _____ Date: _____ Staff initials: _____
2. Activity Description: _____ Date: _____ Staff initials: _____

Part IV: Interview Preparation– Come to the CEL and brush up on interviewing skills by choosing to do 2 of the following options: talk with a Peer Advisor about interviewing skills, attend a CEL interview workshop, or set-up an appointment with a professional CEL staff to have a practice interview. Next, you'll need to set up an informational interview via phone, email, or in person with a professional in your career field of interest or set up an interview with an employer for an internship, job, or position of interest.

1. CEL Professional Staff or Peer Advisor or Workshop

Date: _____
Date: _____

2. Professional's Name: _____ Date: _____
Interview topic: _____

Part V: Incentives— After completing each part of the contract you will be rewarded with a little gift to help further develop your career. See Andrea Kubinski in the CEL to receive each incentive.

Part I - Talk to Peer Advisor/Attend Major/Interests Workshop Incentive: CEL stapler, pen and notepad

CEL staff signature: _____ Date: _____

Part I - 3 Careers + Summary/Incentive: a JumpDrive (flash disk)

CEL staff signature: _____ Date: _____

Part II - Resume/Cover Letter Incentive: a packet of Resume/Cover Letter paper

CEL staff signature: _____ Date: _____

Part III - 2 Events Incentive: a St. Olaf leather portfolio

CEL staff signature: _____ Date: _____

Part IV - Interview Incentive: a \$50 gift card to Macy's to help purchase a professional outfit for your interviews

CEL staff signature: _____ Date: _____

Reflection: For those who complete the Incentive Plan, there will be a reflection luncheon honoring your achievement and to discuss your next step toward your future. Date, Time, Place TBA.