

May 18, 2008

Dr. Nikki Johnson
Dentist
Professional Drive Dental Group
1000 Cardinal Drive
Red Wing, MN 55066
Phone: (651) 786-0000

Dear Dr. Johnson,

I am writing to express my interest in gaining an interview with a certified dentist to learn more about the career and its daily challenges. The atmosphere of a small town practice appeals to me and I believe Professional Drive Dental Group would help me gain insight to the practice of dentistry.

I am a junior at St. Olaf College majoring in English with a concentration in Biomedical Studies. I have a background in biological research and volunteer service. I spent the summer of 2007 performing biology research with a tenured professor at St. Olaf College; during this experience, I cultivated skills such as self-motivation and attention to detail. My volunteer experiences have allowed me an avenue to help others and increased my appreciation for the need for global citizenship. I hope to combine the skills I gained as a researcher and the compassion volunteer service has fostered to explore a career in dentistry through a summer internship in 2008.

Initially, however, I would like to become familiar with the daily workings of a private practice. I would appreciate an hour of your time after the 6th of February to discuss career options and dentistry in general. If you have any questions, I am available by e-mail any time and at 555-555-5555. I have enclosed my resume for your consideration. Thank you for your time.

Sincerely,

Herbie Notoys
1500 St Olaf Avenue
Northfield, MN 5057
507-333-3333
notoys@stolaf.edu