

St. Olaf College Upward Bound Program
Alumni Mentoring Program Policies and Guidelines

Alumni Mentors agree to:

Respond to letters from Upward Bound students within one week of receipt.

Share academic, career and life experiences with mentee.

Encourage pursuit of academic goals and further education of Upward Bound students.

Participate in three mandatory Upward Bound mentee/ Alumni mentor fieldtrips annually: two during the academic school year, one during the summer.

Maintain contact with Upward Bound students ONLY through sanctioned activities of the St. Olaf Upward Bound Program.

Fulfill requirement of "mandated reporter," which requires that mentors notify the Mentoring Coordinator if student writings indicate possible physical or mental harm could come to the mentee or another person.

Not allow age, marital status, religion, race, gender, creed, sexual orientation or disability to affect judgment or ability to work with students.

Maintain confidentiality of student information.

Maintain a professional relationship with the mentees, discussing only issues related to education, careers and other appropriate topics.

I have read and agree to the above policies and guidelines.

Alumni Mentor Signature

Date: _____

Alumni Mentor Name (printed)