

Minnesota State University Moorhead is committed to diversity in its programs and activities, and actively seeks to hire persons who share in that commitment.

Notice of Vacancy

Vacancy # 1549P

POSITION:

Technical Director, College of Arts, Media, and Communication
Probationary, full-time (pending funding)

CLASSIFICATION AND SALARY:

MSUAASF Range B

DATE OF APPOINTMENT:

July 1, 2015 or as negotiated

QUALIFICATIONS AND EXPERIENCE:

Required:

- MFA in Technical Theatre and one year of professional experience in lighting design, scenery construction, painting, rigging, drafting and/or technical direction; **or** B.A. and three years of professional experience in lighting design, scenery construction, painting, rigging, drafting and/or technical direction;
- Demonstrated ability to teach courses in theatre and related topics;
- Strong oral and written communication skills, strong organizational and planning skills, and demonstrated strengths in interpersonal relationships;
- Demonstrated ability to work successfully with persons of diverse backgrounds including a sensitivity to their needs and concerns.

RESPONSIBILITIES:

- Oversee, supervise and be responsible for the implementation of lighting, sound, and set construction for all primary productions of the MSUM Center for the Arts and other campus spaces;
- Supervise student workers in the scene shop;
- Oversee, supervise and be responsible for the implementation of lighting, sound, and stage set up for general university events held in the Center for the Arts and all other campus spaces;
- Purchase and maintain all equipment relating to the scene shop for use in the Hansen Theatre, Gaede Stage and ancillary spaces;
- Teach Stagecraft course and/or design a show.

APPLICATION INFORMATION AND DEADLINE:

To submit application materials, continue the process via this website. Application must include: letter of interest, resume/curriculum vitae, unofficial graduate and undergraduate transcripts, and names and contact information for three references. Evaluation of applications will begin May 15, 2015 and continue until the position is filled.

NOTICE: In accordance with the Minnesota State Colleges and Universities (MnSCU) Vehicle Fleet Safety Program, employees driving on college/university business who use a rental or state vehicle shall be required to conform to MnSCU's vehicle use criteria and consent to a Motor Vehicle Records check.

The successful candidate must provide official transcripts of all academic work completed and, under U.S. Citizenship and Immigration Services regulations, be able to accept work in the U.S. by the day employment begins.

APPLY TO:

Please apply by going to the following website and clicking on the position for which you are applying:
www.mnstate.edu/humanresources/employment/unclassified.

For questions about this position please contact:

Dana Bultema

Search Committee Chair

Ph: 218-477-2508

Email: dana.bultema@mnstate.edu

VACANCY NOTICE

THE UNIVERSITY

Our mission: "We are a caring community promising all students the opportunity to discover their passions, the rigor to develop intellectually and the versatility to shape a changing world."

Established in 1887, Minnesota State University Moorhead's 119-acre campus is located in Moorhead, Minnesota, in the heart of the Red River Valley.

MSU Moorhead offers 76 undergraduate majors with 172 different emphases and options, 9 pre-professional studies programs, 10 graduate degree programs, and 11 graduate certificate programs. Included in our majors are 19 areas of teacher licensure preparation. Our professional programs are grounded in the liberal arts, designed to provide a broad base of knowledge and cultural themes.

MSUM enrolls approximately 7,500 students from 37 states and 56 countries. In addition, MSUM is part of the Tri-College University, an educational consortium that includes Concordia College, a private college in Moorhead, and North Dakota State University in adjacent Fargo, North Dakota.

To learn more about MSU Moorhead, please visit www.mnstate.edu

THE COMMUNITY

Moorhead, Minn., and Fargo, N.D., are central to a thriving regional center with a population of 186,561 and growing for the Metropolitan Statistical Area (2009 Estimates from the U.S. Census Bureau). Minnesota ranks 7th and North Dakota ranks 1st on Labor Force Participation Rate (2008). Fargo-Moorhead Average Travel Time to Work is 14.7 minutes. Higher education is a major community enterprise, with more than 26,000 students contributing to an atmosphere rich in arts, culture, sports and social activities. The cities enjoy a major concert venue; university, independent and community theatres; symphony orchestra; jazz concerts; annual film festival; civic opera; art galleries and museums; and numerous family attractions and events.

Moorhead public schools serve 5,739 students in an area recognized for superior student academic achievement and far-reaching extracurricular activities. Moorhead schools are all new or totally remodeled. For the past 15 years, Fargo public schools have earned the **What Parents Want Award** from SchoolMatch. Fargo schools ranked in the top 16 percent in the nation (Gold Medal) in a 2006 report published by *Expansion Management* magazine. Fargo-Moorhead was named the **third best place in the nation to raise kids** by *Children's Health* magazine in 2009.

Hector International Airport is served by Allegiant Air, American Eagle, Delta Air Lines, Frontier Airlines, and United Express and provides non-stop jet service to/from Atlanta, Chicago, Dallas, Denver, Las Vegas, Los Angeles, Minneapolis, Orlando-Sanford, Phoenix-Mesa, Salt Lake City, and Tampa/St. Petersburg.

The Fargo-Moorhead community is ranked among the best places in the country to live, work, attend school and conduct business. Recent community accolades:

- Named a **Top 10 College Town** (*Livability*, August 2011)
- Ranked #6 on list of **10 real estate markets to watch** through 2011 (*Inman News*, August 2011)
- **3rd lowest jobless rate** in the U.S. (*Labor Department*, August 2011)
- **Healthiest housing markets:** MN-#2, ND-#1 (*CNBC*, April 2011)
- Minnesota is among the **10 Best States to Make a Living** (*Money Reports*, April 2011)
- ND & MN ranked in the **Top 10 for Well-being** (*Gallup-Healthways Well-Being Index*, March 2011)
- Named **Best Cities for active retirement** (*Forbes.com*, February 2011)
- Ranked #2 among the **healthiest cities in America** (*Men's Health & Women's Health*, December 2010)
- Ranked 15th **Best College Town in America** (*American Institute for Economic Research*, College Destinations Index, 2009-10)
- Named **America's Cleanest City** (*American Lung Association's State of the Air*: April 2010 report)
- Named **9th Best Small Metro in Best Places for Business and Careers** (*Forbes* annual ranking, April 2010)
- Named **one of the most bike-friendly metros in the U.S.** (*Bicycling Magazine's* Top 50 Communities, April 2010)
- Named **3rd Best Small Metro Area for Small Business Start Ups** (*CNNMoney.com*, October 2009)

- Named **Most Secure Mid-Size U.S. City** (*Sperling's Best Places*, January 2010)
- Placed 15th on the **Best U.S. Cities for Job Growth**. (*NewGeography.com*, April 2009)
- MN-2nd & ND-7th in the nation for **Children's Well Being**. (*Kid's Count Data Book*, July 2009)

NINE-MONTH FACULTY APPOINTMENTS

Along with all other Universities that are part of the Minnesota State

Colleges and Universities System, standard faculty appointments are for 168 duty days distributed over any nine consecutive months. The nine months need not align with the traditional academic year and may be changed every two years. Initial faculty appointments at MSU Moorhead are expected to be similar to or the same as the academic year unless otherwise indicated on the vacancy notice.

NONDISCRIMINATION

Minnesota State University Moorhead is committed to a policy of nondiscrimination in employment and education opportunity. No person shall be discriminated against in the terms and conditions of employment, personnel practices, or access to and participation in, programs, services, and activities with regard to race, sex, color, creed, religion, age, national origin, disability, marital status, status with regard to public assistance, or sexual orientation. In addition, discrimination in employment based on membership or activity in a local commission as defined by the law is prohibited. Inquiries regarding compliance should be referred to the Affirmative Action Office, OW 206, 218.477.2721 (Voice).

REQUEST FOR REASONABLE ACCOMMODATION

It is the policy of Minnesota State Colleges and Universities to provide reasonable accommodations to job applicants with disabilities when such accommodations are directly related to competing for a job on an equal basis.

Applicants having special needs which require accommodation should contact the Human Resources Director, Owens 214, Minnesota State University Moorhead, Moorhead, Minnesota 56563, 218.477.2157 (Voice). For TTY communications, contact the Minnesota Relay Service at 1.800.627.3529.

AVAILABILITY OF MINNESOTA STATE UNIVERSITY MOORHEAD ANNUAL CRIME REPORT

Minnesota State University Moorhead Annual Security Report is directly available at: <http://www.mnstate.edu/publicsafety/crimereports.aspx> or through our website at: <http://www.mnstate.edu/publicsafety>. All prospective students, employees, and visitors are encouraged to familiarize themselves with the information and policies contained in the report.

The report contains statistics for the previous three years concerning reported crimes that occurred on campus; in certain off-campus buildings or property owned or controlled by Minnesota State University Moorhead; and on public property within, or immediately adjacent to and accessible from, the campus. The report also includes institutional policies concerning campus security, such as policies concerning sexual assault, and other matters. You can obtain a free copy of this report by contacting the Department of Public Safety at 218.477.2449 or at greg.lemke@mnstate.edu.



Persons writing letters of reference should be advised of Minnesota's open records law, which allows for letters to be available to applicants upon request.

Minnesota State University Moorhead is an equal opportunity educator and employer and is a member of the Minnesota State Colleges and Universities System. This information will be made available in alternate format

