

Technical Director

The Department of Fine Arts Programming (FAP) at the College of Saint Benedict and Saint John's University invites applications for the full-time (92%), benefit-eligible position of Technical Director. This position works with the Technical staff to support a variety of events in FAP spaces as well as other areas as assigned.

Primary responsibilities include but are not limited to the following:

- Planning and maintaining the scheduling for the student technical staff for all events and required crew shop times.
- Training the student technical staff on the safe and proper operation of technical equipment; computerized lighting control; digital sound amplification and recording equipment; lighting equipment; microphones; media equipment, and any other performance equipment which may be used for events.
- Supervision of student crews at load-ins, performances and load-outs for a variety of events in FAP spaces as well as other areas as assigned.
- Review technical riders and event requests in order to coordinate with other departments the meeting of any special needs for events.
- Interface with artist reps, tour managers and other space users including internal, to advance events and prepare the theatre spaces and assist with all technical aspects of events in consultation with the FAP Production Manager.

QUALIFICATIONS:

- MFA in Technical Direction desired, but considerable professional experience may suffice.
- Must be able to withstand long hours of concentrated physical activity.
- Must be able to work in catwalks, on grids and on ladders.
- Must be able to assist with touring company load-ins, load-outs and performances.
- Physical limitations cannot hinder the ability to perform the essential tasks.
- Instructional and teaching skills with the ability to train and work with student employees.
- Supervisory skills with the ability to supervise student employees in their tasks allowing them to learn by doing.
- Public relations skills to promote a positive image of the college.
- Working knowledge of the operation and functions of technical equipment; lighting, sound, rigging, and media equipment, etc.
- Extensive expertise in theatrical sound and lighting equipment as well as maintenance and repair of same equipment.
- Excellent interpersonal relations skills to effectively work with a variety of personalities and skill levels.
- Adaptability, flexibility and problem-solving skills.
- Valid Minnesota Driver's license.
- Must be able to work flexible hours, including evenings and weekends.
- Excellent computer skills including AutoCAD or Vectorworks; Microsoft Office.

APPLICATION PROCESS: Applications are accepted online at <http://employment.csbsju.edu> . Applicants must complete an application form and attach a cover letter and resume.

Review of applications will begin April 21, 2015.

Women, individuals of diverse racial and cultural backgrounds, and persons with disabilities are encouraged to apply. The College of Saint Benedict and Saint John's University are Affirmative Action/Equal Opportunity Employers.